



MEMORANDUM

To: Mayor and City Council

From: Casey McCaughan, Fleet Services Manager
Mike Garza, P.E., Director of Public Works

Date: December 12, 2023

Reference: Consider approval to purchase three (3) Toyota RAV4 vehicles from Silsbee Toyota through TIPS #210907; for replacement of existing vehicles, in the amount of \$95,781.90; as provided for in the Capital Replacement Fund; and authorizing the City Manager to sign any necessary documents.

2040: Sustainable Government

Introduction:

The purpose of this agenda item is to seek approval from City Council for purchase of three (3) Toyota RAV4 vehicles through The Interlocal Purchasing System (TIPS) #210907 from Silsbee Toyota for replacement of existing Building Inspection vehicles.

Background:

To operate a clean, efficient, and reliable fleet, Public Works sets an initial life expectancy on all vehicles and equipment introduced into the fleet. During its service life, each vehicle and piece of equipment is subject to close monitoring of availability, operating cost, accumulated miles/hours, condition, obsolescence, and the ability to perform required tasks. The vehicles being replaced have reached the end of useful service life and it has been determined that replacement is necessary.

Benefit to the Community:

These fleet vehicles are important for the everyday operations of the Community Development building inspectors to help provide our community with a well-maintained city infrastructure.

Legal Review:

The Procurement Division has reviewed the documents and determined that this is an appropriate method of contracting with the vendor.

Fiscal Impact:

The fiscal impact of this agenda item is \$95,781.90 as provided for in the Capital Replacement Fund.

Recommendation:

The Public Works Department recommends approval of this purchase.