City of Coppell, Texas

Minutes

Library Board

Thursday, November 13, 2025	7:00 PM	255 E. Parkway Blvd.

2nd Floor Conference Room

Carla Madrigal Board Chair	**Anne Diamond** Board Vice Chair
Martha Garber Board Member	**Frank Gasparro** Board Member
Seth L. Phillips Board Member	**Haridas Radhakrishnan** Board Member
Radhika Rajgopal Singh Board Member	**Elizabeth A. Mink** Alternate Member
Manisha N. Pagedar Alternate Member	**Ananya Gogula** Youth Advisor
Maiya A. Krishna Youth Advisor	

Notice was hereby given that the Library Advisory Board of the City of Coppell, Texas, met in the 2nd Floor Conference Room at 7:00 p.m. at 255 E. Parkway Boulevard.

The purpose of the meeting was to consider the following items:

Regular Session (Open to the Public)

1. **Call To Order**

   Chair Madrigal called the meeting to order at 7:00 p.m.

   Members Present: Carla Madrigal, Anne Diamond, Martha Garber, Frank Gasparro, Seth L. Phillips, Radhika Rajgopal Singh, Manisha N. Pagedar, Haridas Radhakrishnan, Elizabeth Mink, Ananya Gogula, Maiya A. Krishna

   Others Present: Alexis Wellborn, Yessemeri Chavez

2. **Citizens' Appearance**

   Chair Madrigal advised that no one signed up to speak.

3.   Approval of Minutes: October 16, 2025

A motion was made by Boardmember Diamond, seconded by Boardmember Radhakrishnan that this agenda item be approved. The motion was carried by a unanimous vote.

4.   Library Manager's Report

Library Manager, Alexis Wellborn, reviewed statistics, programs and operations for the Library.

The library will be closed beginning November 10 for roof replacement. Reopening is planned for November 24, weather permitting. During the closure, staff will be officing from alternative locations.

The new automatic handler has been installed and staff have been trained on its use. The previous model sorted over one million books before its retirement.

The new circulation desk is expected to arrive in December. The installation will not impact the building hours.

The library leadership is reviewing the current reservation system, Library Market, and will determine if another product needs to be chosen. If so, the goal is to have the transition as seamless as possible for patrons.

The library is currently screening candidates for two open library assistant roles with a possible early January start date for both.

Programs of note:
December 4 - How to Make Chai Tea
December 7 - HarpEssence Concert

5.   **Friends of Coppell Library Report**

Board Member Frank Gasparro provided an overview of the Friends of the Coppell Public Library's participation in the Scare on the Square event, noting overall positive feedback.

For the Annual Big Book Sale, revenue increased compared to last year. Puzzle and game prices were raised from $2 to $3, contributing to the higher revenue. Social media promotions and banners also helped inform the public about the sale.

The next Friends of the Library meeting will be held on December 8, 2025, at the Library. Nineteen new members joined the organization, with seven expressing interest in serving on the board.

6.   **Library Board Goals and Objectives**

The Board reviewed and discussed the Library Board's goals and objectives. Board member Singh suggested incorporating quantitative goals or objectives, noting that the Library's programs already generate statistical data that could support this. They also emphasized implementing measurable goals when the

Board has a specific outcome in mind. Board member Garber proposed revising the goals and objectives to better align with the new strategic plan to be developed in 2026. Board members Phillips and Radhakrishnan recommended pulling reports from Library programs to identify areas where the Board might offer assistance or support. After discussion, no changes were made to the goals and objectives.

7.   Adjournment

There being no further items to come before the Library Advisory Board, the meeting was adjourned at 7:36 p.m.

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Carla Madrigal, Chair

Prepared By:

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Yessemeri Chavez, Senior Administrative Assistant