



# City of Coppell, Texas

255 E. Parkway Boulevard  
Coppell, Texas  
75019-9478

## Minutes

### Parks and Recreation Board

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Monday, January 8, 2024

6:30 PM

255 Parkway Blvd.

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#### 2nd Floor Conference Room

**Nick Paschal**  
Chair

**Maureen Corcoran**  
Vice-Chair

**Margaret Bryan**  
Boardmember

**Mary Arnold**  
Boardmember

**Zainab Tinwala**  
Board Member

**Jeff Roller**  
Board Member

**Edward Rose**  
Board Member

**Steve Harrison**  
Alternate

**Mike Ridgley**  
Alternate

**Hazel Newton**  
Youth Advisor

**Avery Fishman**  
Youth Advisor

The Parks and Recreation Board of the City of Coppell met on Monday, January 8, 2024, at 6:30 p.m. in the 2nd Floor Conference Room of Town Center, 255 E. Parkway Boulevard, Coppell, Texas.

#### Regular Session (Open to the Public)

#### 1. Call To Order

Chair Paschal called the meeting to order at 6:31 pm.

Members present: Nick Paschal, Maureen Corcoran, Margaret Bryan, Mary Arnold, Zainab Tinwala, Jeff Roller, Edward Rose, Steve Harrison, Hazel Newton, Avery Fishman

Staff present: Jessica Carpenter, Sheri Belmont, Adam Richter, Cecilia Gandara, Vanessa Contreras, David Ellison, Layne Cline

#### 2. Citizens' Appearance

Chair Paschal asked for those who signed up to speak:

There were no Citizen's signed up to speak.

**3. Consider approval of minutes: December 4, 2023**

A motion was made by Boardmember Roller, seconded by Boardmember Arnold, that this agenda item be approved. The motion carried by a unanimous vote.

**4. Election of Officers**

A motion was made by Boardmember Arnold, seconded by Boardmember Roller, and passed by a unanimous vote to re-elect Nick Paschal as Park Board Chair and Maureen Corcoran as Park Board Vice-Chair.

**5. Discussion regarding Board branding and visibility**

Boardmember Rose suggested that the board gets a shirt or another form of identification to identify the Park Board members at City events.

**6. Presentation and discussion regarding Community Experiences Master Plan**

Consultant Brad Moulton with Dunaway gave a brief overview on the Community Experiences Master Plan process.

**7. Manager's Update – Layne (Dusty) Cline, Parks/Public Works Projects Manager**

Layne Cline gave an update on current and upcoming Park projects.

**8. Youth Advisor's Report**

Youth advisors expressed their excitement to be a part of the board and shared their desired goals for the year.

**9. Director's update regarding upcoming events, projects, and departmental developments.**

Director Jessica Carpenter updated the board on upcoming events and projects.

**10. Discussion regarding future agenda items**

No items at this time.

**Adjournment**

There being no further items to come before the Parks and Recreation Board, the meeting was adjourned at 8:03 pm.

**CERTIFICATE**

I certify that the above Notice of Meeting was posted on the bulletin board at the City Hall of the City of Coppell, Texas on this 4th day of January, 2024, at \_\_\_\_\_.

\_\_\_\_\_  
Vanessa Contreras, Senior Administrative Assistant