



MEMORANDUM

To: Mayor and City Council

From: Patrick Runion, Traffic Operations Supervisor
Mike Garza, P.E., Director of Public Works

Date: January 9, 2024

Reference: Consider approval to purchase three (3) Portable Message Boards from Buyers Barricades through BuyBoard Contract #703-23; for replacement of existing message and arrow boards, in the amount of \$54,822.75; as provided for in the General Fund, Fund Balance; and authorizing the City Manager to sign any necessary documents.

2040: Sustainable Government

Introduction:

The purpose of this agenda item is to seek approval from Council for purchase of three (3) Portable Message Boards through The BuyBoard Purchasing Contract #703-23 from Buyers Barricades for replacement of existing mobile message board and two arrow boards.

Background:

During its service life, each piece of equipment is subject to close monitoring of availability, operating cost, condition, obsolescence, and the ability to perform required tasks. The equipment being replaced has reached the end of useful service life and they have been determined that replacement is necessary.

Benefit to the Community:

These message boards are essential pieces of equipment used by the Traffic Operations team to provide emergency and informational messages to the public and the community.

Legal Review:

The Procurement Division has reviewed the documents and determined that this is an appropriate method of contracting with the vendor.

Fiscal Impact:

The fiscal impact of this Agenda Item is \$54,822.75 from the General Fund, Fund Balance.

Recommendation:

The Public Works Department recommends approval of this item.