



MEMORANDUM

To: Mayor and City Council
From: Jennifer Miller, Director of Finance
Date: September 11, 2018
Reference: Amending Fee Resolution
2030: Sustainable City Government – Financial Resources to Support City Services

Introduction:

The fees charged by the City have been reviewed and the proposed changes are being brought forward for Council’s approval.

Analysis:

- Restoration of Service – Change in name of fee only from **Cost** of disconnecting and reconnecting water or sewer service to **Administrative** fee of disconnecting and reconnecting water or sewer services.
- Bike Sharing System - On August 28, 2018, City Council Approved Ordinance 2018-1498 which established regulations and fees for Bicycle Sharing in the City of Coppell. The fees for the implementation of this ordinance are proposed as follows:

BIKE SHARE SYSTEM, STANDARDS

Application Fee	\$500.00 + (\$25 per proposed kiosk)
Annual Renewal	\$250

BIKE SHARE SYSTEM, OPERATION

Relocation/Removal Fee	\$50 per bicycle, electric bicycle or electric motor-assisted scooter
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- Short Term Rentals - On June 12 City Council Approved Ordinance 2018-1492 which established regulations, registration and fees for Short Term Rentals in the City of Coppell. The fees for the implementation of this ordinance are proposed as follows:

SHORT TERM RENTALS.

A.1. Annual Registration fee:

- a. if received on or before the January 2, 2019 (voluntary compliance): fee waived
- b. if received within 30 days of receiving notice from the city: \$50.00
- c. if received after 30 days of receiving notice from the city: \$100.00
- d. if applicant is 65 or older: 50% of the fee

The \$50 base fee is equal to the proposed registration and inspection fees for long-term rentals, being that the labor necessary to execute the programs is similar in nature. Additional fees for late registration are to cover staff time for enforcement activities. The 50% reduction for the senior citizens is per Council’s direction.

- Correct the reference in the Master Fee Schedule from “Chapter 14, Gas Well Fees” to Section 9-26 Oil and Gas Well Drilling
- Other Inspection Fees - Registration fees for long term, single family home rentals are being increased to cover staff time as well as to add some credence to the fees, as the existing \$5.00 fee diminished the value of this requirement

	Existing	Proposed
Single Family		
Registration	\$5.00	\$ 25.00
Inspection	\$20.00	\$ 25.00
Multi-Family		
Registration per Unit (Includes Inspection)	\$10.00	\$10.00

- Library Fees – Deleting the Library Card Replacement Fee

Legal Review:

This agenda item was reviewed by legal during the normal review of the agenda packet.

Fiscal Impact:

Recommendation:

The Finance Department recommends approval.