



MEMORANDUM

To: Mayor and City Council

From: Steve Shore, Manager of Facilities Services
Mike Garza, P.E., Director of Public Works

Date: August 25, 2026

Reference: Consider approval of award to enter a contract with Nema 3 Electric; for the installation of a generator at the Cozby Library; in the amount of \$79,154.98; funding provided by the Facilities Infrastructure Maintenance Fund, assigned fund balance; and authorizing the City Manager to sign all necessary documents.

2040: Sustainable Government

Introduction:

The purpose of this agenda item is to request approval of a contract with Nema 3 Electric for electrical services in the amount of \$79,154.98 for installation of a permanent backup generator at the Cozby Library and authorize the City Manager to sign all necessary documents.

Background:

The Cozby Library currently relies solely on utility power and does not have backup power during an outage. The City of Coppell's goal is to ensure that all City facilities can continue operating in the event of a utility power failure.

The City already owns the generator and transfer switch that will be installed at the library. The generator was removed from the Arts Center when a larger unit was installed at that facility. This funding request covers construction of the concrete equipment pad and screening wall, as well as connection of the generator to the library's electrical system.

The City has an existing contract with NEMA 3 Electric for electrical services. The installation of the generator will utilize this existing contract/pricing.

Benefit to the Community:

The library will be able to remain open in the event of a power failure.

Legal Review:

The City Attorney has reviewed the contract.

Fiscal Impact:

The fiscal impact of this agenda item is \$79,154.98 as budgeted in the IMF Fund, Fund Balance.

Recommendation:

The Public Works Department recommends approval of this contract.