



City of Coppel, Texas

255 Parkway Boulevard
Coppel, Texas
75019-9478

Minutes City Council

Tuesday, September 26, 2017

6:00 PM

Council Chambers

KAREN HUNT
Mayor

NANCY YINGLING
Mayor Pro Tem

CLIFF LONG
Place 1

GARY RODEN
Place 4

BRIANNA HINOJOSA-FLORES
Place 2

MARVIN FRANKLIN
Place 6

WES MAYS
Place 3

MARK HILL
Place 7

MIKE LAND
City Manager

Present 6 - Karen Hunt;Cliff Long;Brianna Hinojosa-Flores;Gary Roden;Marvin Franklin and Mark Hill
Absent 2 - Wes Mays and Nancy Yingling

Also present were City Manager Mike Land, Deputy City Managers Traci Leach and Noel Bernal, City Secretary Christel Pettinos and City Attorney Robert Hager.

The City Council of the City of Coppel met in Regular Called Session on Tuesday, September 26, 2017 at 6:40 p.m. in the City Council Chambers of Town Center, 255 Parkway Boulevard, Coppel, Texas.

1. Call to Order

Mayor Hunt called the meeting to order, determined that a quorum was present and convened into the Work Session at 6:44 p.m.

2. Work Session (Open to the Public) 1st Floor Conference Room

- A. Discussion regarding Old Town Coppel Signage.
- B. Discussion regarding Teen Alcohol First Time Offender Program.
- C. Discussion regarding the Regional Trail Connections to Rail Stations Project.
- D. Discussion regarding the City of Coppel Communication Plan.
- E. Discussion regarding Agenda Items.

Presented in Work Session

Regular Session

Mayor Hunt adjourned the Work Session at 7:13 p.m. and reconvened into Regular Session.

3. Invocation 7:30 p.m.

Chad Kettler, Senior Pastor with GracePoint Church, gave the Invocation.

4. Pledge of Allegiance

Mayor Hunt and the City Council led those present in the Pledge of Allegiance.

5. Swearing in of Deputy City Managers.

Mayor Hunt swore in Traci Leach and Noel Bernal as Deputy City Managers.

6. Presentation of the John Ivey Higher Standards Award to Mayor Karen Hunt.

Councilmember Gary Roden was one of the Trinity River Common Vision Steering Committee recipients who received the John Ivey Higher Standards Award for Floodplain Management. Councilmember Roden gave a brief presentation and presented the award to Mayor Hunt.

7. Consider approval of a proclamation naming Tuesday, October 3, 2017, as "National Night Out" and requesting City Council support and endorsement of National Night Out festivities; and authorizing the Mayor to sign.

Mayor Hunt read the proclamation into the record and presented the same to Police Chief Mac Tristan, Deputy Chief Jim Cook, Officer Peter Dirks, Officer Paul Gonzales, NNO Knight and McGruff the Crime Dog. A motion was made by Councilmember Brianna Hinojosa-Flores, seconded by Councilmember Marvin Franklin, that this agenda item be approved. The motion passed by an unanimous vote.

8. Consider approval of a proclamation naming October 7, 2017, as "Arbor Day;" and authorizing the Mayor to sign.

Mayor Hunt read the proclamation into the record and presented the same to Molly Bujanda, Community Programs Coordinator. A motion was made by Councilmember Mark Hill, seconded by Councilmember Gary Roden, that this agenda item be approved. The motion passed by an unanimous vote.

9. Citizens' Appearance

Mayor Hunt advised that no one signed up to speak.

10. Consent Agenda

- A. Consider approval of the minutes: September 12, 2017.

A motion was made by Councilmember Marvin Franklin, seconded by Councilmember Brianna Hinojosa-Flores, that Consent Agenda Items A-H be approved, with a correction on Consent Agenda Item G for the amount on line 3 to read \$139,316. The motion passed by an unanimous vote.

- B. Consider approval of adopting the FY 2017-2018 Council Goals and Staff Work Plan.

A motion was made by Councilmember Marvin Franklin, seconded by Councilmember Brianna Hinojosa-Flores, that Consent Agenda Items A-H be approved, with a correction on Consent Agenda Item G for the amount on line 3 to read \$139,316. The motion passed by an unanimous vote.

- C. Consider approval of Change order number one in the amount of \$70,947.10 to NEMA 3 Electric, Inc.; for the installation of fiber optic cables and network equipment for the Utility Division SCADA project; for a total award of \$93,813.10; as budgeted in the Utility Operations Capital funds; and authorizing the City manager to sign any necessary documents.

A motion was made by Councilmember Marvin Franklin, seconded by Councilmember Brianna Hinojosa-Flores, that Consent Agenda Items A-H be approved, with a correction on Consent Agenda Item G for the amount on line 3 to read \$139,316. The motion passed by an unanimous vote.

- D. Consider approval of consulting contract with Holmes Murphy and Associates for employee benefits consulting, wellness services and other related benefit programs in the amount of \$105,000 annually, which is a continuation of current fees, as budgeted and authorizing the City Manager to sign all necessary documents.

A motion was made by Councilmember Marvin Franklin, seconded by Councilmember Brianna Hinojosa-Flores, that Consent Agenda Items A-H be approved, with a correction on Consent Agenda Item G for the amount on line 3 to read \$139,316. The motion passed by an unanimous vote.

- E. Consider approval of contract for the renewal for third party claims administration services with UMR, Inc. in the amount of \$187,758 as budgeted and authorizing the City Manager to sign all necessary documents.

A motion was made by Councilmember Marvin Franklin, seconded by Councilmember Brianna Hinojosa-Flores, that Consent Agenda Items A-H be approved, with a correction on Consent Agenda Item G for the amount on line 3 to read \$139,316. The motion passed by an unanimous vote.

- F. Consider approval of a renewal policy for fully insured organ transplant coverage with AIG-National Union Fire Insurance in the amount of \$56,252.16 as budgeted and authorizing the City Manager to sign all

necessary documents.

A motion was made by Councilmember Marvin Franklin, seconded by Councilmember Brianna Hinojosa-Flores, that Consent Agenda Items A-H be approved, with a correction on Consent Agenda Item G for the amount on line 3 to read \$139,316. The motion passed by an unanimous vote.

- G.** Consider approval of the renewal contract for the procurement of Life, Accidental Death and Dismemberment (AD&D) and Long-Term Disability (LTD) with Prudential Financial in the amount of \$272,989.18 as budgeted and authorizing the City Manager to sign all necessary documents.

A motion was made by Councilmember Marvin Franklin, seconded by Councilmember Brianna Hinojosa-Flores, that Consent Agenda Items A-H be approved, with a correction on Consent Agenda Item G for the amount on line 3 to read \$139,316. The motion passed by an unanimous vote.

- H.** Consider approval of an Interlocal Cooperation Agreement between the North Central Texas Council of Governments (NCTCOG) and City of Coppell for a Regional Trail Connections to Rail Stations Project; and authorizing the Mayor to sign.

A motion was made by Councilmember Marvin Franklin, seconded by Councilmember Brianna Hinojosa-Flores, that Consent Agenda Items A-H be approved, with a correction on Consent Agenda Item G for the amount on line 3 to read \$139,316. The motion passed by an unanimous vote.

End of Consent Agenda

- 11.** PUBLIC HEARING:
Consider approval of Case No. S-1029R-LI, Mechanical Garage (Northlake 635 Business Center, Lot 3, Block D), a rezoning from S-1029-LI (Special Use Permit 1029-Light Industrial) to S-1029R-LI (Special Use Permit 1029 Revised-Light Industrial) to amend the SUP conditions and site plan to allow the relocation and expansion of car repair facility to a total of 8,734 square feet, to be located in Suite 160, 1203 Crestside Drive, at the request of Anvant Vista II, LLC, being represented by Tho Lo.

Presentation: Marcie Diamond, Assistant Director of Planning, made a presentation to the City Council.

Mayor Hunt opened the Public Hearing and advised that no one signed up to speak.

A motion was made by Councilmember Mark Hill, seconded by Councilmember Brianna Hinojosa-Flores, to close the Public Hearing and approve this agenda item subject to the following conditions:

- 1) Automobile repair shall be limited to minor repair or replacement of parts, tires, tubes, and batteries; diagnostic services; minor motor services such as**

grease, oil, spark plug, and filter changing; tune-ups; emergency road service; replacement of starters, alternators, hoses, brake parts; mufflers; performing state inspections and making minor repairs necessary to pass said inspection; servicing of air-conditioning systems, and other similar minor services for motor vehicles except heavy load vehicles, but shall not include major repair, rebuilding, or reconditioning of engines or transmissions for motor vehicles; wrecker service with vehicle storage; collision services including body, frame or fender straightening or repair; customizing; overall painting or paint shop;

2) Vehicle repair shall not occur outside of the building; and

3) No vehicles shall be permitted to be parked in the fire lane at any time.

The motion passed by an unanimous vote.

12.

PUBLIC HEARING:

Consider approval of Case No. PD-240R4R2-HC, North Gateway Plaza, a zoning change request from PD-240R4R-HC (Planned Development-240 Revision 4 Revised-Highway Commercial) to PD-240R4R2-HC (Planned Development-240 Revision 4 Revision 2-Highway Commercial), to revise the Concept Plan for an approximate 41,000 square foot commercial development (a fitness center) on 5.3 acres of property located north of S.H. 121, approximately 420 feet west of N. Denton Tap Road, at the request of Gateway, Ltd, being represented by Don Harrelson, Baird, Hampton & Brown Engineers.

Presentation: Marcie Diamond, Assistant Director of Planning, made a presentation to the City Council.

Mayor Hunt opened the Public Hearing and advised that no one signed up to speak.

A motion was made by Councilmember Marvin Franklin, seconded by Councilmember Mark Hill, to close the Public Hearing and approve this agenda item subject to the following conditions:

- 1) The Detail Plan shall be in accordance with the Development Regulations established in this Concept Plan and overall PD conditions;
- 2) Tree Mitigation Plan/Tree Removal Permit shall be required to the removal of any trees;
- 3) Final Plat indicating all required easements and fire lanes shall be required;
- 4) The deceleration lane on Denton Tap serving the southern mutual access easement shall be constructed and accepted by the city prior to the issuance of a Certificate of Occupancy for this development;
- 5) Signage shall be in accordance with the Sign Ordinance. LA Fitness signage may be included on the multi-tenant monument sign as approved on Lot 4 (Carl Jr's); and
- 6) The brick screening wall shall be in place prior to vertical construction

on-site.

The motion passed by an unanimous vote.

13. Consider and authorize City Manager to negotiate and execute a Purchase and Sale Agreement, and any necessary agreements and instruments related thereto, for the purchase of Lot 1R, Block A of the Wilson-Kirkland-Minyard Addition, approximately .72 acres of land; and authorize the Mayor to execute any acknowledgements.

Presentation: Mindi Hurley, Director of Community Development, made a presentation to the City Council.

A motion was made by Councilmember Cliff Long, seconded by Councilmember Gary Roden, that this agenda item be approved. The motion passed by an unanimous vote.

14. **City Manager Reports - Project Updates and Future Agendas**

City Manager Mike Land announced the Allies in Community process has kicked off. They are creating a survey for the upcoming Kaleidoscope event to receive direct input on how the community is changing culturally. Also, the Citizen Summit, held on September 21st, had approximately 100 participants. Feedback continues to come in and will be presented to Council. Finally, Mayor Hunt and City Manager Land spoke at the Job Fair held on the west side of Coppel. The coordinated event between the City of Coppel and the Workforce Commission was a success with approximately 35 businesses participating and almost 280 applicants attending.

15. **Mayor and Council Reports**

Report by Mayor Hunt regarding upcoming events.

Mayor Hunt announced that the Food Truck Frenzy will be held on September 30th from 5–9p.m. in Old Town Coppel. Grab a couple of chairs and relax on the lawn, listen to music, and enjoy some delicious eats from DFW's hottest food trucks! While you're there, come out a little early and shop Old Town or enjoy the Main Street Interactive Fountain and playground.

Fall Frolic will be held at the Biodiversity Education Center on October 7th from 11 a.m. - 1 p.m.

Game Day on the Square will be October 14th. Enjoy college football games on a jumbo TV beginning at 2 p.m. There will be an inflatable obstacle course for the kids and plenty of food trucks beginning at 5 p.m.

Councilmember Gary Roden reported that he and Deputy Police Chief Jim Cook attended and participated in the Lasya Sudha community dance event at the MCL Theater in Lewisville.

16. **Council Committee Reports concerning items of community involvement with no Council action or deliberation permitted.**

- A. North Texas Council of Governments - Mayor Pro Tem Nancy Yingling
- B. North Texas Commission - Councilmember Marvin Franklin
- C. Historical Society - Councilmember Cliff Long

A. Nothing to report.

B. Councilmember Franklin announced the 46th Annual Member Luncheon was held on September 21st at the Irving Convention Center.

C. Councilmember Long reported that work continues on the restoration of the Infeldt House, that historical markers continue to be placed around town and that the historical files have been categorized and moved to the Cozby Library.

17. Public Service Announcements concerning items of community interest with no Council action or deliberation permitted.

Mayor Hunt announced the 24th Annual Coppell Chamber Golf Classic will be held on October 9th at the Hackberry Golf Course. Please see the Coppell Chamber's website for more information.

Adjournment

There being no further business before the City Council, the meeting was adjourned at 8:25 p.m.

Karen Selbo Hunt, Mayor

ATTEST:

Christel Pettinos, City Secretary