



## MEMORANDUM

**To:** Mayor and City Council

**From:** Lauren Thoden, City Secretary

**Date:** May 26, 2026

**Reference:** Consider acceptance of the resignation of Satya Rallabandi from the Future Oriented Approach to Residential Development Task Force (FOARD Board).

**2040: Sustainable Government**

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### **Introduction:**

The purpose of this agenda item is to accept the resignation of Satya Rallabandi from the Future Oriented Approach to Residential Development Task Force (FOARD Board).

### **Background:**

Ms. Rallabandi has not been in communication with the FOARD Board Liaison or Secretary since October 2025 and has not attended a meeting since August 2025. On May 8, 2026, City Secretary spoke to Ms. Rallabandi by phone, at which time Ms. Rallabandi apologized for her absence and verbally submitted her resignation as life circumstances are prohibiting her from service at this time. City Secretary memorialized the conversation in an email and requested a reply by Monday May 11, 2026 if Ms. Rallabandi had an understanding other than having submitted a verbal resignation to City Secretary. No correspondence was received in reply.

The FOARD Board Liaison, Mindi Hurley, and the City Secretary's Office recommend leaving the position vacant and filling the position during the annual appointment process in the Fall. The position is Alternate Member Place 9 with a term expiring December 31, 2026.

### **Legal Review:**

Legal review is not required for this item.

### **Fiscal Impact:**

There is no fiscal impact.

**Recommendation:**

There is no recommendation for this item.