



# City of Coppel, Texas

255 E. Parkway Boulevard  
Coppel, Texas  
75019-9478

## Minutes City Council

---

Tuesday, October 27, 2020

5:30 PM

Council Chambers

---

**KAREN HUNT**  
Mayor

**MARK HILL**  
Mayor Pro Tem

**CLIFF LONG**  
Place 1

**GARY RODEN**  
Place 4

**BRIANNA HINOJOSA-SMITH**  
Place 2

**NANCY YINGLING**  
Place 5

**WES MAYS**  
Place 3

**BIJU MATHEW**  
Place 6

**MIKE LAND**  
City Manager

**Present** 7 - Karen Hunt;Cliff Long;Brianna Hinojosa-Smith;Wes Mays;Nancy Yingling;Biju Mathew and Mark Hill  
**Absent** 1 - Gary Roden

Also present were City Manager Mike Land and City Secretary Ashley Owens. City Attorneys Robert Hager and Shelby Percy, Deputy City Managers Vicki Chiavetta and Traci Leach were in attendance virtually.

The City Council of the City of Coppel met in Regular Session on Tuesday, October 27, 2020 at 5:30 p.m. in the City Council Chambers of Town Center, 255 Parkway Boulevard, Coppel, Texas.

### 1. Call to Order

As a result of recent Declarations of Emergency made by Dallas County and the City of Coppel in regards to the current pandemic, Governor Abbott has permitted for governing bodies to meet remotely and to conduct open meetings virtually.

Mayor Karen Hunt called the meeting to order, determined that a quorum was present and convened into the Executive Session at 5:36 p.m.

### 2. Executive Session (Closed to the Public) 1st Floor Conference Room

**Section 551.087, Texas Government Code - Economic Development Negotiations.**

- A.** Discussion regarding economic development prospects located north of W. Sandy Lake Road and west of N. Coppell Road.

**Discussed under Executive Session**

**Section 551.072, Texas Government Code - Deliberation regarding Real Property.**

- B.** Discussion regarding real property located south of East Belt Line Road and east of South Belt Line Road.

**Discussed under Executive Session**

**3. Work Session (Open to the Public) 1st Floor Conference Room**

**Mayor Hunt adjourned the Executive Session at 6:03 p.m. and convened into the Work Session at 6:10 p.m.**

- A. Discussion regarding agenda items.
- B. Discussion regarding Biodiversity Education Center Legacy Recognition.
- C. Smart City Board Update.
- D. Discussion regarding the upcoming 87th Regular Legislative Agenda.
- E. Coppell 2030 Summary.

**Presented in Work Session**

**Regular Session**

**Mayor Hunt adjourned the Work Session at 7:20 p.m. and reconvened into the Regular Session at 7:31 p.m.**

**4. Invocation 7:30 p.m.**

**Councilmember Biju Mathew gave the invocation.**

**5. Pledge of Allegiance**

**Mayor Hunt and the City Council led those present in the Pledge of Allegiance.**

**6. Citizens' Appearance**

**Mayor Hunt advised that no one signed up to speak.**

**Presentations**

**7. Report from Municipal Court Judge Kristine Primrose.**

Judge Kristine Primrose gave a report on the Municipal Court to City Council.

#### **Proclamations**

8. Consider approval of a Proclamation naming the week of November 2-6, 2020, as "Municipal Court Week," and authorizing the Mayor to sign.

**Mayor Karen Hunt read the Proclamation into the record and presented the same to Municipal Court Judge Kristine Primrose.**

**A motion was made by Councilmember Brianna Hinojosa-Smith, seconded by Councilmember Nancy Yingling, that this Agenda Item be approved. The motion passed by an unanimous vote.**

#### **9. Consent Agenda**

- A. Consider approval of the minutes: October 13, 2020.

**A motion was made by Councilmember Nancy Yingling, seconded by Councilmember Cliff Long, that Consent Agenda Items A-C be approved. The motion passed by an unanimous vote.**

- B. Consider approval of award for a one year contract renewal of citywide holiday decoration and lighting services; to Premier Lighting; beginning November 1, 2020 through October 31, 2021; in the amount of \$147,085.00; as budgeted in the General Fund; and authorizing the City Manager to sign any necessary documents.

**A motion was made by Councilmember Nancy Yingling, seconded by Councilmember Cliff Long, that Consent Agenda Items A-C be approved. The motion passed by an unanimous vote.**

- C. Consider approval of a purchase from GL Seaman and Company for furniture, fixtures and equipment for the Rolling Oaks Memorial Center, in the amount of \$65,176.65 as budgeted; and authorizing the City Manager to sign any necessary documents

**A motion was made by Councilmember Nancy Yingling, seconded by Councilmember Cliff Long, that Consent Agenda Items A-C be approved. The motion passed by an unanimous vote.**

#### **End of Consent Agenda**

10. Consider approval of a Resolution of the City of Coppell amending its CARES Act COVID-19 funding of local businesses through CARES Act Business Program grants , as amended, under the terms and conditions as set forth in Exhibit 'A', which is attached hereto and incorporated herein, for qualifying local businesses as amended herein impacted by the COVID-19 Pandemic, as authorized by CARES Act; and authorizing the Mayor to sign.

**Presentation:** Mindi Hurley, Director of Community Development, and Deputy City Manager Vicki Chiavetta made a presentation to the City Council.

**A motion was made by Councilmember Wes Mays, seconded by Councilmember Biju Mathew, that this Agenda Item be approved. The motion passed by an unanimous vote.**

Enactment No: RE 2020-1027.1

- 11.** Consider approval of an Ordinance amending Chapter 9, Section 9-5 “House Trailers and Trailer Parks”, of the Code of Ordinances to remove references to parking on public streets, to reference Trailer parks and Recreational Vehicles; and authorizing the Mayor to sign.  
Consider approval of an Ordinance repealing Chapter 8 ‘Traffic Regulations’, Article 8-3 “Parking”, Section 8-3-5 “Parking regulations of boats and certain vehicles in residential areas” of the Code of Ordinances by repealing it in its entirety; and, replacing it with a new Section 8-3-5 “Parking regulations of recreational vehicles, boats, buses, trailers in residential areas” in excess of forty-eight hours; and authorizing the Mayor to sign.

**Presentation:** Chief of Police Danny Barton made a presentation to the City Council.

**A motion was made by Councilmember Nancy Yingling, seconded by Councilmember Brianna Hinojosa-Smith, that this Agenda Item be approved. The motion passed by an unanimous vote.**

Enactment No: OR 2020-1545 and OR 2020-1546

- 12.** Consider approval to revoke and reject Bid #Q-0720-01 and award Bid #Q-0720-01 Emergency Vehicle Equipment and Installation, and consider approval to award Bid #Q-1021-02 Emergency Vehicle Equipment and Installation to Defender Supply for an amount not-to-exceed \$340,000.00, as budgeted, and authorizing the City Manager or designee to issue appropriate purchase order(s).

**Presentation:** Procurement Manager Charles Ellis made a presentation to the City Council.

**A motion was made by Councilmember Wes Mays, seconded by Mayor Pro Tem Mark Hill, that this Agenda Item be approved. The motion passed by an unanimous vote.**

**13. City Manager Reports - Project Updates and Future Agendas**

City Manager Mike Land reported that tomorrow night, Wednesday, the Parks and Recreation Department will be made aware of whether or not they have achieved re-accreditation for 2020, through the NRPA. Should re-accreditation be achieved, it will be the 10th straight year of accreditation for Coppell Parks and Recreation. Official announcements will be forthcoming.

**14. Mayor and Council Reports**

Report by the City Council on recent and upcoming events.

Early Voting wraps up on October 30th. Please visit the city's Election page at [coppelltx.gov/election](http://coppelltx.gov/election) to find polling locations and times. Election Day is November 3rd from 7 AM to 7 PM.

**15. Council Committee Reports concerning items of community involvement with no Council action or deliberation permitted.**

A. Report on Carrollton/Farmers Branch ISD and Lewisville ISD - Mayor Pro Tem Hill and Councilmember Hinojosa-Smith

B. Report on Coppell ISD - Councilmembers Hinojosa-Smith and Mathew

C. Report on Coppell Seniors - Councilmember Roden

A. Mayor Pro Tem Mark Hill reported that C/FBISD students are still able to change their learning choice from remote learning to in-person learning. Free meal kits are available to pick up on Wednesdays. Mayor Pro Tem Mark Hill reported that Lewisville is monitoring and publishing daily counts of COVID-19 cases for students, virtual and in-person, as well as staff.

B. Councilmember Brianna Hinojosa-Smith reported that Coppell ISD is celebrating Red Ribbon Week, October 26-30. The theme is "Be Happy, Be Brave, Be Drug Free". CISD is holding virtual activities in honor of Red Ribbon Week. Coppell's Homecoming is this Friday. Councilmember Biju Mathew reported that CISD is also offering free meals for in-person and virtual students. Thanksgiving break is November 23-27, 2020.

**16. Public Service Announcements concerning items of community interest with no Council action or deliberation permitted.**

Nothing to report.

**17. Necessary Action from Executive Session**

There was no action resulting from Executive Session.

**18. Adjournment**

There being no further business before the City Council, the meeting was adjourned at 8:34 p.m.

\_\_\_\_\_  
Karen Selbo Hunt, Mayor

ATTEST:

\_\_\_\_\_  
Ashley Owens, City Secretary