



MEMORANDUM

To: Mayor and City Council

From: Traci Leach, Deputy City Manager

Date: May 12, 2026

Reference: Woven Clinic ARPA Agreement Amendment

2040: **Sustainable Government**

Introduction:

This item is presented for Council consideration and approval of an amendment to the Woven Clinic to extend the term to December 31, 2026. The term of the agreement is the only change being made to the agreement. Woven Clinic is planning additional pop-up clinics in Coppel to expend the remaining American Rescue Plan Act (ARPA) funds.

Background:

The City received \$10.2M in ARPA funding to respond to the impacts of COVID-19. One of the initiatives approved and funded by the City Council was an agreement with Woven Clinic for the full range of services including preventive care, primary health care services, and chronic disease management. The original term of the agreement was through December 31, 2024.

This amendment provides for an extension through December 31, 2026 to allow Woven an opportunity to expend all of the funds allocated to them. At this late date, the funds cannot be re-allocated to another project due to the requirements of the ARPA reporting.

Woven is current with their reporting and there is approximately \$7,200 that is unspent. If the amendment is not approved, Woven must return the unspent funding to the City, which in turn is required to return those funds back to the federal government.

Benefits to the Community:

This amendment would provide more opportunity for Coppel residents to be served using ARPA funds through the Woven Clinic.

Legal:

The City Attorney drafted the amendment.

Fiscal Impact:

None.

Recommendation:

Staff recommends approval of this item.

Background:

As part of the budget development process, the Council provides feedback regarding their focus areas and priorities for the upcoming year. These priorities are used by staff to develop the annual work plan that sets specific items in place to progress these Council priorities forward. Council provides feedback based on the following scale to indicate how much time, resources, and capacity should be dedicated to furthering the goals identified in the Plan:

- 1: Items rated as a ONE means Fall Back in terms of reduction in time, resources, and capacity allocated towards the pursuit of that particular goal.
- 4: Items rated as a FOUR means Status Quo, meaning the amount of time, resources, and capacity allocated to the pursuit of that goal will be maintained in the upcoming year.
- 7: Items rated as a SEVEN means Emphasize, meaning the amount of time, resources, and capacity allocated to the pursuit of that goal should be maximized and increased in the upcoming year.

It should be noted that staff works on all parts of the Plan each year. The Council priorities provide the focus and areas of emphasis to ensure consistent progress towards the stated priorities.

This work typically occurs in January as part of the Council’s January retreat. However, this year, the City engaged with BerryDunn Consulting to facilitate a community-wide effort to refresh the plan that was originally adopted in 2019. The refresh was adopted by the Council in February 2026.

Once the goals are finalized, staff will develop the draft work plan for Council review and adoption as part of the overall budget process later this summer.

Benefit to the Community:

The Vision 2040 Strategic Plan serves as the foundation for all budget and service delivery decisions. Aligning the vision for the Strategic Plan is critical to ensuring that the Council and staff are working towards the vision that represents our community.

Legal Review:

N/A

Fiscal Impact:

N/A

Recommendation:

None.