



## MEMORANDUM

**To:** Mayor and City Council

**From:** Mike Garza, P.E., Assistant Director of Public Works  
Kent Collins, P.E., Director of Public Works

**Date:** October 13, 2020

**Reference:** USIC Line Locating Service Contract Renewal

**2030:** Sustainable City Government, Goal 3  
Excellent and Well-maintained City Infrastructure and Facilities

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### General Information:

- This is the second renewal of the contract approved in 2018.
- The original contract was a 1-year renewable contract for up to 5 years.
- USIC locates our underground water, sewer, fiber and storm drain systems for us.
- This renewal contract will be for \$85,000.
- Funds provided through the Water/Sewer Fund and General Fund.

### Introduction:

This agenda item is being presented to consider approval of renewing the USIC Line Locating Services contract in the amount of \$85,000.

### Analysis:

This contract was originally bid in 2018 as a renewable contract. USIC was the low bidder and began this contract in summer of 2018. Prior to hiring USIC, staff would locate city utilities when requested. Constant requests for utility locates became a hindrance to efficiency and productivity.

State law requires that anytime someone is going to dig, they need to call the state one-call number (811) to locate cable, gas, electric fiber, etc., and call the City's Public Works department to locate water, sewer, storm and fiber. This is required so that the buried utilities can be identified and marked prior to anybody digging. In many instances, the requestor (contractor, homeowner, etc.) would only call the state number and not the city for locates, which could result in damage to the city's utilities. The city decided to include our utilities (water, sewer, storm, fiber) to the 811 system so that it becomes a true one-call, including city-owned utilities.

The cost of the service is on a per ticket basis. In other words, when someone calls the 811 number for locates and if the area requested falls within our geographical right of way area, that is considered a ticket.

**Legal Review:**

This contract renewal did not require legal review.

**Fiscal Impact:**

The fiscal impact of this agenda is \$85,000.00, as budgeted in Water/Sewer and General Funds.

**Recommendation:**

The Public Works Department recommends approval of this contract with USIC.