



MEMORANDUM

To: Mayor and City Council

From: Jamie Brierton, Capital Programs Administrator
Danny Barton, Police Chief

Date: October 8, 2024

Reference: Consider award for approval of an amendment to the design contract with Parkhill for the Construction Document (CD) architectural design of the City of Coppell Justice Center Improvements, in the amount of \$549,000.00; funded from the Crime Control and Prevention District Fund and authorizing the City Manager to sign all necessary documents.

2040: Sustainable Government

Introduction:

The purpose of this agenda item is to request approval of an amendment to the design contract with Parkhill in the amount of \$549,000.00 for the Construction Document (CD) architectural design of the City of Coppell Justice Center Improvements, funded from the Crime Control and Prevention District Fund.

Background:

The Criminal Justice Center, which consists of the Police Department and Municipal Court, was constructed in 1995. In the original construction, the Police Department housed temporary prisoners in a small holding facility. The holding facility consisted of a booking area and several jail cells. Also, in the original construction was a communications center, commonly referred to as dispatch. The dispatch center housed all the radio equipment used to communicate with officers in the field.

In 2012, after service agreements were finalized for jail and dispatch services, the Police Department renovated those spaces to accommodate office spaces. Included in these renovations were the conversion of the existing jail to a designated patrol area and conversion of the dispatch center to an additional training room. The renovations also included an expansion of the locker rooms. However, no ventilation system was included in the expansion. The expansion did not include the small gym or the breakroom.

There are many needs and improvements that need to be made to the Police Department workspace. As stated above, both locker rooms, men's, and women's, need improvements. Neither locker room has

adequate ventilation, which causes mold problems, odors and ultimately, officer complaints. The current gym will not accommodate more than three individuals simultaneously. To support the Department's physical fitness needs, the gym should be large enough to accommodate approximately five individuals safely and comfortably. As for the current breakroom, it does not accommodate more than five people at one time. To support the Department's space needs, the breakroom should accommodate up to 12 people. This much-needed space would help alleviate officers from having to find additional eating spaces.

In October of 2023, Council directed staff to proceed with the initial design evaluation and needs assessment of the existing facility with Parkhill.

At the December 12, 2023, meeting, Council approved the Justice Center Expansion Schematic Design (SD) contract in the amount of \$319,874.00, to facilitate design of the expansion and renovation to the SD level of plans. This allowed for budgeting at the SD level so that accurate pricing decisions could be made. At that time, staff anticipated returning to update City Council at the end of the SD design to request an amendment to finalize the design.

Tonight, final architectural costs are being considered to complete the project design at the Construction Document (CD) level and will carry the project through construction completion and warranty phase. If approved by the Council, the total value of the contract from design to warranty phase will be \$868,874.00.

Benefit to the Community:

To provide Sustainable Government, the Justice Center Expansion will provide adequate and compliant locker rooms, increase break room capacity, and provide gym space for required physical testing and fitness standards.

Legal Review:

The City Attorney has reviewed the original contract.

Fiscal Impact:

The fiscal impact of this agenda item is an amendment in the amount of \$549,000.00, as provided for in the Crime Control and Prevention District Fund.

Recommendation:

The Public Works & Police Departments recommend approval of this contract.