



MEMORANDUM

To: Mayor and City Council

From: Ashley Owens, City Secretary

Date: October 8, 2024

Reference: Consider review of Majid Husain’s appointment to the Coppell Recreation Development Corporation (CRDC) pursuant to Section 2-11-2 of the Code of Ordinances.

2040: Foundation of Sustainable Government

Introduction:

The purpose of this agenda item is to inform City Council that Majid Husain, CRDC member, has accumulated three absences during this calendar year:

- January 22, 2024, - Excused (notice given)
- April 15, 2024, - Excused (notice given)
- September 16, 2024, - Excused (notice given)

Mr. Husain informed the board liaison of his need to miss three meetings, so those absence are considered excused. Staff sent a courtesy notice to the board member on May 10, 2024, when two absences were reached. Mr. Husain’s term ends December 31, 2024.

Background:

Section 2-11-2 of the Code of Ordinances states:

“(a) The city council may review the attendance record of any board and commission member. (b) Board members must give advance notice to the chair or staff liaison if they will be absent from a regular or special called meeting for the absence to be designated excused. If advance notice of an absence is not given, the absence will be designated unexcused. (c) The office of city secretary shall notify the city council of any board or commission member that has three absences of regular or special meetings, or if a board member is absent for 25 percent of the regular or special called meetings within a 12-month period, excused or unexcused, the position will be considered for review by city council, and city council may declare the position vacant.”

Legal:

N/A

Fiscal Impact:

N/A

Recommendation:

N/A