



MEMORANDUM

To: Mayor and City Council

From: Jennifer Miller, Director of Finance

Date: September 24, 2019

Reference: Budget Amendment for Fiscal Year 2018-19

2030: Sustainable City Government

Introduction:

This budget amendment is being brought forward to reflect items that have been brought before Council during the fiscal year that require an amendment to the budget.

Analysis:

General Fund

General Fund revenues are being amended \$6,622,880. Sales Tax Revenue (\$3,605,407), Interest Earnings (\$1,350,000), Building Permits (\$500,000) and the Grant for the Firefighters (\$507,031) are the primary sources of the revenue increase. The majority of the sales tax increase is associated with one payer and the amount (\$2,884,557) will be designated in Fund Balance until it is determined if the revenue should have been remitted to Coppell. This results in a net budgeted increase in Undesignated Fund Balance of \$2,797,029.

General Fund expenditures are being increased \$1,005,639. Of this amount, \$64,345 is for items identified in designated fund balance. Combined Services is being increased \$715,307. This is associated with the PIER Phase III project and a Property Agreement in Old Town. Public Works is being increased \$64,345 for some wayfinding signs in Old Town, which is part of designated fund balance. The Fire Department is being amended for the upgrade to the existing siren control hardware, firmware and software to meet security recommendations. Enterprise Solutions is being amended to cover the damage to equipment and servers when the HVAC leaked on the server rack. A claim has been filed with TML for the damages. Community Development is being increased by \$35,000 for the interlocal agreement with Denton County to provide transportation services for Coppell businesses – Workforce Transit. Inspections is needing additional funding for the contract with Bureau Veritas for assistance with plan review and commercial inspections. The increase in Environmental Health is for

public education materials. This is funded by charge on the monthly water bill.

Hotel/Motel Fund

Revenues are being amended to reflect anticipated interest earnings and the submittal of Hotel/Motel tax by short term rentals.

Drainage Utility District

Revenues are being amended to reflect the anticipated fees. Expenditures are being increased for the interlocal agreement with Dallas County Flood Control District for sediment removal from box culverts.

Rolling Oaks

Revenues are being amended to reflect the anticipated fees. Expenditures are being increased for the repairs to the pumps at the Angel of Hope fountain feature.

Donations Special Revenue

Expenditures are being increased for the purchase of furnishings at the Library in the Children's area. Other expenditures are for the Fire Department, Animal Control and the Senior Center.

Park Special Revenue Fund

Revenues are being amended to reflect interest earnings and the expenditures are being amended for the installation of the pavilion doors at Old Town.

CRDC - Special Revenue

Revenues are being increased for the anticipated increase in sales tax collections and interest earnings. The majority of the sales tax increase is associated with one payer and the amount (\$1,164,575) will be designated in Fund Balance until it is determined if the revenue should have been remitted to Coppell. Expenditures are for MacArthur Trail, Bike trails Hunterwood Park, Grapevine Springs Park, the CORE bridge replacement, the playground at the Bio Diversity Center and the transfer out to the General Fund associated with the sales tax collections.

Tree Preservation Fund

Revenues are being amended to reflect anticipated collections.

Police Special Revenue Fund

Revenues are being amended to reflect forfeitures and donations that have been received. The expenditures are being amended for training.

Crime Control

Revenues are being increased for the anticipated increase in sales tax collections and interest earnings. The majority of the sales tax increase is associated with one payer and the amount (\$582,287) will be designated in Fund Balance until it is determined if the revenue should have been remitted to Coppell.

Municipal Court Special Revenue

Revenues are being amended to reflect the anticipated fees.

Juvenile Case Manager Fund

Revenues are being amended to reflect the anticipated fees.

Child Safety Fund

Revenues are being amended to reflect the anticipated fees. Starting in FY 19, Dallas County began collecting \$1.50 fee on all registered vehicles. The County can keep 10% with the remainder being shared with the cities on a quarterly basis.

Municipal Court Tech Fund

Revenues are being amended to reflect the anticipated fees. The original budgeted expenditures are being reduced in order to provide funding for the MUNIS Encode project.

Red Light Fund

Revenues are being reduced to reflect that this fee is no longer being collected. Expenditures are being increased for the Axon purchase, which is an enterprise wide video recording platform.

Infrastructure Maintenance Fund

Revenues are being amended for the anticipated increase in sales tax collections and interest earnings. The majority of the sales tax increase is associated with one payer and the amount (\$582,287) will be designated in Fund Balance until it is determined if the revenue should have been remitted to Coppell. The expenditures are being increased for the additional costs associated with Parkway Blvd, the intersection design contract and the design of Spanish Moss.

Water and Sewer Fund

Revenues are being decreased since the budgeted rate increase for water and sewer was not implemented this fiscal year. The cost of water and the cost of sewer are being decreased due to the rate being charged is less than budgeted. Utility Operations is being increased for the installation of a water on Bethel Road.

Capital Replacement Fund

Revenues are being increased for anticipated interest earnings.

Legal Review:

Agenda item was reviewed by legal as part of the agenda packet.

Fiscal Impact:

Recommendation:

The Finance Department recommends approval of this agenda item.