



## MEMORANDUM

**To:** Mayor and City Council

**From:** Lauren Thoden, City Secretary

**Date:** May 12, 2026

**Reference:** Consider appointment of Mayor Pro Tem as required by Section 3.05 of the Home Rule Charter.

**2040:** Sustainable Government

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### **Introduction:**

As required by Section 3.05 of the Home Rule Charter, City Council elects a councilmember to fill the role of Mayor Pro Tem following either each regular city election or runoff election if such occurs. City elections are held in a cycle where every third year there is no election due to the staggered terms of the Mayor and Councilmembers.

### **Community Benefit:**

Ensure business continuity.