



MEMORANDUM

TO: Mayor and City Council

FROM: Vicki Chiavetta, Director of Library Services

DATE: September 26, 2017

REF: Consider approval to award a contract to AVAdek for the construction of a canopy trellis at the Cozby Library and Community Commons in the amount of \$49,964.00, as identified in the project design; and authorizing the City Manager to sign all necessary documents.

2030: Sustainable City Government, Community Wellness and Enrichment

Summary

The original design for the renovation of the Library included a canopy trellis to provide shade to an outdoor seating area at the front of the building. The construction of this trellis was postponed in order to keep project costs within budgeted amounts. However, effective management of resources throughout the construction period yielded cost savings at the end of the project that are sufficient to provide for the construction of the trellis.

The Library Department worked with the Purchasing Department to prepare Bid No. Q-0817-2, which requested entities to respond with the solution they would recommend to the City concerning the construction of a canopy trellis over the outdoor seating area in front of the Library. The bid request packet included pertinent excerpts from the original specifications from the building construction project, to better ensure that proposed solutions would be compatible with the design and construction of the rest of the building.

The sole respondent to the bid request was AVAdek, who also supplied the aluminum entryway cover for the library renovation. The quoted cost of \$49,964 is well within the amount remaining in the project fund.

Based on previous work history with the City of Coppel, the compatibility of the proposed design with existing building features, and the availability of the necessary funds within the amount approved for the project, it is recommended that AVAdek be awarded Bid Q-0817-2 for construction of the canopy trellis.

Legal Review

This item did not require legal review.

Fiscal Impact

The fiscal impact of this Agenda item is \$49,964.00, to come from the library renovation project fund.

Recommendation

The Library Department recommends approval of this item.