



MEMORANDUM

To: Mayor and City Council

From: Brad Reid, Director of Parks and Recreation

Date: December 11, 2018

Reference: Consider approval of a purchase from Deere & Company, through Buyboard Contract No. 529-17, for four (4) utility vehicles: two (2) John Deere 2030 Diesel ProGators and two (2) John Deere HPX815E Diesel Gators, in the amount of \$84,852.12, as budgeted, and authorizing the City Manager to sign any necessary documents.

2030: Sustainable City Government: Excellent and Well-Maintained City Infrastructure and Facilities

General Information:

- 4 units to be replaced have reached the end of their service life.
- Funding is included in the FY 2018-19 budget.
- Contract pricing obtained through Buyboard cooperative purchasing program. Contract No. 529-17.

Introduction:

In an effort to operate a clean, efficient and reliable fleet, Fleet Services sets an initial life expectancy on all vehicles and equipment introduced into the fleet. During its service life, each vehicle and piece of equipment is subject to close monitoring of unit availability, operating cost, accumulated miles/hours, condition, obsolescence and the ability to perform required tasks. Replacements are based on the results of those observations.

Analysis:

The units being replaced have reached the point in their service life where it has been determined that replacement is prudent. To reduce downtime, maximize efficiency and productivity and provide a solid platform from which to operate, the units have been carefully selected with the Parks and Recreation department and Fleet Services working closely together. Consequences of not replacing these units include decreased vehicle and equipment availability, increased operating costs and reduced service levels to our internal customers and to the community.

Legal Review:

Agenda item did not require legal review

Fiscal Impact:

The fiscal impact is \$84,852.12

Recommendation:

The Parks and Recreation Department recommends approval of this item.