



# City of Coppell, Texas

255 E. Parkway Boulevard  
Coppell, Texas  
75019-9478

## Minutes

### Coppell Recreation Development Corporation

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Thursday, March 7, 2019

6:30 PM

255 Parkway Blvd.

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#### 2nd Floor Conference Room

**Mark Tepp**

**Mahbuba Khan**

**Wes Mays**

**Noah Webster**

**Cliff Long**

**Majib Husain**

**Thomas Dwyer**

The Coppell Recreation Development Corporation met in the 2nd Floor Conference Room at 255 E. Parkway Boulevard.

The purpose of this meeting was to consider the following items:

Regular Session (Open to the Public)

#### 1. Call To Order

Mark Tepp called the meeting to order at 6:35 pm.

Members Present:

President Mahbuba Khan, Vice President Mark Tepp, Boardmember Wes Mays, Boardmember Majid Husain, Boardmember Noah Webster, Boardmember Cliff Long, and Boardmember Thomas Dwyer

#### 2. Citizens' Forum

Mark Tepp advised that no one signed up to speak.

#### 3. Election of Board Officers (President, Vice President, and Secretary)

Mark Tepp motioned to nominate Mahbuba Khan as President, Majid Husain seconded. Motion carried with an unanimous vote.

Mahbuba Khan motioned to nominate Mark Tepp as Vice President, Wes Mays seconded. Motion carried with an unanimous vote.

Mark Tepp motioned to nominate Majid Husain as Secretary, Wes Mays seconded. Motion carried with an unanimous vote.

President Mahbuba Khan, Vice President Mark Tepper, Boardmember  
Wes Mays, and Boardmember Majid Husain

4. Consider approval of minutes: November 14, 2018

**A motion was made by Vice President Tepper, seconded by Boardmember Mays, that this agenda item be approved. The motion carried by an unanimous vote.**

President Mahbuba Khan, Vice President Mark Tepper, Boardmember  
Wes Mays, and Boardmember Majid Husain

5. Consider award of Bid No. Q-1219-01 from Facilities Solutions Group in the amount of \$107,894, as budgeted, for the enhancement of the tennis court light fixtures at Wagon Wheel Tennis Center, and authorizing the City Manager to execute the necessary documents

**A motion was made by Vice President Tepper, seconded by Boardmember Mays, that this agenda item be approved. The motion carried by an unanimous vote.**

President Mahbuba Khan, Vice President Mark Tepper, Boardmember  
Wes Mays, and Boardmember Majid Husain

6. Consider approval of a purchase from Playground Solutions of Texas, through Sourcewell Contract No. 030117-LTS, for Playground Shade Systems at Old Town Square, Allen Road, Hunterwood and Andrew Brown West Parks in the amount of \$181,683.47, as budgeted; and authorizing the City Manager to execute the necessary documents.

**A motion was made by Boardmember Mays, seconded by Vice President Tepper, that this agenda item be approved. The motion carried by an unanimous vote.**

President Mahbuba Khan, Vice President Mark Tepper, Boardmember  
Wes Mays, and Boardmember Majid Husain

7. Consider approval of award of a professional services agreement with Halff Associates, in the amount of \$84,000.00, to design elevated boardwalk trail sections at Andy Brown East Park near Moore Road, Magnolia Park, and trail intersection near Asbury Manor subdivision; and authorizing the City Manager and President of the CRDC to execute the necessary documents.

**A motion was made by Boardmember Mays, seconded by Vice President Tepper, that this agenda item be approved. The motion carried by an unanimous vote.**

President Mahbuba Khan, Vice President Mark Tepper, Boardmember  
Wes Mays, and Boardmember Majid Husain

8. Consider award of bid and authorize a NCPA contract with Core Construction in the amount of \$85,528.09, as budgeted, for the

demolition and replacement of the ornamental iron fence around the perimeter of the Allen Road Park Lake; and authorizing the City Manager to execute the necessary documents.

**A motion was made by Boardmember Husain, seconded by Vice President Tepper, that this agenda item be approved. The motion carried by an unanimous vote.**

President Mahbuba Khan, Vice President Mark Tepper, Boardmember Wes Mays, and Boardmember Majid Husain

- 9.** Consider approval of a contract with Tiseo Paving Company, for the reconstruction of portions of Parkway Blvd., including trails, lighting and median development, for a maximum funding level from the CRDC of \$1,000,000.00; and authorizing the City Manager and the President of the CRDC to execute the necessary documents.

**A motion was made by Vice President Tepper, seconded by Boardmember Mays, that this agenda item be approved. The motion carried by an unanimous vote.**

President Mahbuba Khan, Vice President Mark Tepper, Boardmember Wes Mays, and Boardmember Majid Husain

**10. Board President and Committee Report/General Discussion**

Nothing to report.

**Adjournment**

There being no further business to come before the CRDC Board, the meeting was adjourned at 7:57 pm.

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**Mahbuba Khan, President**

**Prepared by:**

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**Cecilia Gandara, Administrative Services Manager**