



## MEMORANDUM

**To:** Mayor and City Council

**From:** Sheri Belmont, Assistant Director of Community Experiences  
Jessica Carpenter, Director of Community Experiences

**Date:** May 12, 2026

**Reference:** Consider approval of a contract with Momentus Technologies for venue management operation software at the Coppell Arts Center, at a cost of \$57,274.89, as budgeted; and authorizing the City Manager to sign any necessary documents.

**2040:** Sustainable City Government

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### Introduction:

The purpose of this agenda item is to authorize a three-year contract with Momentus Technologies in the total amount of \$57,274.89.

### Background:

Momentus Technologies provides the essential venue and event management software for the Coppell Arts Center. Staff identified software additions that will create a more efficient and effective workflow. The first addition is to migrate payment processing from an in-house city-wide system to the integrated Momentus Technologies processor. This transition includes a one-time fee of \$2,100 and offers several key benefits:

- **Operational Efficiency:** Automating the reconciliation between bookings and payments saves significant staff time and reduces manual entry errors.

- **Improved Customer Experience:** Provides a seamless, modern online checkout process for clients booking facilities at the Arts Center.

The second addition is Reporting Insights and will help provide staff more information into history, market statistics, event dates year over year, and revenue cost analysis. The addition of this module will allow staff to create reports directly from Momentus instead of tracking manually.

Combining these two additions enables staff to analyze how the three service areas structure the calendar, while also measuring the specific impact of Resident Companies and Facility Rentals.

**Legal Review:**

The contract has been reviewed by the City Attorney.

**Fiscal Impact:**

The fiscal impact of this item is \$57,274.89, as budgeted.

**Recommendation:**

The Community Experiences Department recommends approval of this item.