



MEMORANDUM

To: Mayor and City Council

From: Jennifer Miller, Director of Finance

Date: May 8, 2018

Reference: Budget Amendment for Fiscal Year 2017-18

2030: Sustainable City Government

Introduction:

This budget amendment is being brought forward to reflect encumbrance carryovers from the prior fiscal year and some items that have been brought before Council during the first part of the current fiscal year.

Analysis:

General Fund

General Fund Revenues are being increased \$63,756. This is primarily from two sources: Claims/Damage Reimbursements (\$10,660) and Prior Year Recoveries (\$35,880), which includes receipt of TxDOT funds for the 2015 flood.

General Fund expenditures are being increased \$3,515,853. \$2,145,781 is associated with encumbrance carryovers. Encumbrance carryovers are those items that were budgeted and purchased in the previous fiscal year, but were not received by year end. The amounts are then carried forward into the next fiscal year.

In addition to the encumbrance carryover, Combined Services is being increased \$869,237. This is associated with the Organizational Change Management Coaching and Mentoring contract approved February 27, 2018. (\$68,700) and the purchase of land (\$655,000) authorized in September 2017 and February 2018. Mayor and Council is being increased for the 2040 facilitator (\$146,500) and Engineering is being increased by \$469,750 for the bank stabilization at Grapevine Spring Park.

Of the \$3,515,853 increase in expenditures, \$621,507 was identified in Designated Fund Balance, leaving a net increase of \$2,894,346, which excludes the \$2,145,781 in encumbrance carryovers.

Water and Sewer Fund

Revenues are being amended to reflect the increase experienced by higher interest earnings. The expenditures are being amended for the debt payment that was budgeted but not needed due to not issuing bonds.

Police Special Revenue Fund

The expenditures are being amended for encumbrance carryovers and for some training in the Police Department

Tree Preservation Fund

Revenues are being amended for the actual Tree Preservation funds that have been received.

Infrastructure Maintenance Fund

Revenues are being increased as a result of increased interest earnings. Expenditures are being amended for encumbrance carryovers and the HVAC for Fire Station #3

Self Insurance Fund

Revenues are being amended to reflect the projected premiums to be collected based on increased enrollment. Expenditures are being increased for the costs associated with the increased enrollment.

Municipal Drainage District Fund

Expenditures are being amended for encumbrance carryovers.

Donations – Special Revenue Fund

Revenues are being decreased due to no longer having the \$2.00 voluntary donation on the water bill.

Recreational Fund

Expenditures are being amended for encumbrance carryovers and the fencing at the CORE approved on December 20, 2017. For safety reasons the Rope Climber at Kid Country needed to be replaced and is also included in this amendment.

Municipal Court Special

Expenditures are being amended for an increase in actual cost over budget for Tasers.

Municipal Court Tech Fund

Expenditures are being amended for encumbrance carryovers.

CRDC #2 - Special Revenue

Expenditures are being amended for encumbrance carryovers, (\$768,010).

Numerous Agenda items have been brought forward for expenditures associated with the CRDC.

10/10/17	Trellis at the Cozby Library	\$49,964
10/24/17	Construction Manager – Arts Center (Preconstruction)	18,000
01/16/18	Ultraviolet System at the CORE	90,000
03/27/18	Design Signage – On Street bicycle lanes	79,500
	Arts Center Business Plan	12,000

Legal Review:

The agenda item was reviewed by legal as part of the agenda packet.

Fiscal Impact:

Recommendation:

The Finance Department recommends approval of this agenda item.