



MEMORANDUM

To: Mayor and City Council

From: Traci E. Leach, Deputy City Manager

Date: April 9, 2024

Reference: Update on FY24 Work Plan

2040: **Sustainable Government**

Introduction:

The purpose of this agenda item is to provide a status update on the current FY24 Work Plan. This is in response to the desire expressed at the Council Retreat for more frequent check-ins on the Work Plan throughout the year.

Background:

The development of the annual Work Plan begins with the Council Retreat held each January. At that time, the Council reviews and prioritizes goals and pillars from the Vision 2040 Plan for the upcoming fiscal year. Typically, there are between 8 and 12 goals across all of the Pillars that rise to the top as priorities.

Staff then develops the Work Plan to identify the tasks and activities that will be necessary to progress each of the Council-identified priorities. The adoption of next year's Work Plan occurs at the end of the annual budget process in September. Staff closes out the current year Work Plan with the Council in November.

Benefit to the Community:

This update provides the community and the City Council with a more consistent touch point to be informed and engaged with the progress on the Vision 2040 Strategic Plan.

Legal Review:

N/A

Fiscal Impact:

N/A

Recommendation:

None.