



## MEMORANDUM

**To:** Mayor and City Council

**From:** Jamie Brierton, Capital Programs Administrator  
Mike Garza, P.E., Director of Public Works

**Date:** December 12, 2023

**Reference:** Consider approval of Change Order #1 with C&J's Designs and Solutions of East Texas, LLC, for the additional work for the construction of a sidewalk along Canyon Drive, in the amount of \$37,014.75; as provided for in the Infrastructure Maintenance Fund's Fund Balance; and authorizing the City Manager to sign any necessary documents

**2040:** Enhance the Unique 'Community Oasis' Experience

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### Introduction:

This agenda item is to consider approval of Change Order #1 with C&J's Designs and Solutions of East Texas, LLC, for the construction of a sidewalk along Canyon Drive, in the amount of \$37,014.75; as provided for in the Infrastructure Maintenance Fund's Fund Balance.

### Background:

In late 2022, a request was made for sidewalk infill from the new Vari Corporate Headquarters along Canyon Drive to N. Coppell Road to add pedestrian connectivity to the area businesses and residents. The scope included new sidewalk, relocating utilities and additional Americans with Disabilities Act (ADA) compliant accessible crossings and connections.

In November 2022, the survey scope of work was prepared, and the survey was completed in January 2023. The design work continued in-house, where it was determined that a sidewalk easement would be required from a property owner along Canyon Drive. In April 2023 an engineering firm prepared the easement documents, and the documents were executed in mid-July 2023 while the design work was being finalized.

At the September 12, 2023, City Council meeting, C&J was awarded the construction contract for \$166,705.00.

After the award, the sidewalk was laid out in the field and to preserve several large trees at the request of the property owner, the sidewalk elevations and locations were altered. Additionally, several small retaining wall curbs were constructed to contain the trees. The changes in elevation, and extra linear footage added ramp concrete quantities, as well as utility meter box elevation adjustments that were required outside of the scope. These changes in the field resulted in the protection of the trees and adjacent landscape areas. Vari employees have reached out post-project and were very happy with the new sidewalk.

**Benefit to the Community:**

The sidewalk infill added pedestrian connectivity to the area businesses and residents and created additional ADA compliant accessible crossings and connections.

**Legal Review:**

The City's standard construction contract has been reviewed by Legal.

**Fiscal Impact:**

The fiscal impact of this Change Order is \$37,014.75 to be added to the original contract of \$166,705.00 as provided for from the IMF fund balance. This brings the total project cost to \$203,719.75.

**Recommendation:**

The Public Works Department recommends approval of this Change Order.