



City of Coppell, Texas

255 E. Parkway Boulevard
Coppell, Texas 75019-9478

Minutes City Council

Tuesday, August 22, 2023

6:30 PM

Council Chambers

WES MAYS
Mayor

JOHN JUN
Mayor Pro Tem

JIM WALKER
Place 1

KEVIN NEVELS
Place 4

BRIANNA HINOJOSA-SMITH
Place 2

BIJU MATHEW
Place 6

DON CARROLL
Place 3

MARK HILL
Place 7

MIKE LAND
City Manager

Present 8 - Wes Mays; Jim Walker; Brianna Hinojosa-Smith; Don Carroll; Kevin Nevels; John Jun; Biju Mathew and Mark Hill

Also present were Deputy City Manager Traci Leach, City Attorney David Berman, and City Secretary Ashley Owens.

The City Council of the City of Coppell met in Regular Session on Tuesday, August 22, 2023, at 6:30 p.m. in the City Council Chambers of Town Center, 255 Parkway Boulevard, Coppell, Texas.

1. **Call to Order**

Mayor Wes Mays called the meeting to order, determined that a quorum was present and convened into the Executive Session at 6:30 p.m.

2. **Executive Session (Closed to the Public) 1st Floor Conference Room**

Section 551.087, Texas Government Code - Economic Development Negotiations.

Discussion regarding economic development prospects north of Sandy Lake Road and west of Freeport Parkway.

Discussed under Executive Session

- 3. **Work Session (Open to the Public) 1st Floor Conference Room**
Citizen comments will not be heard during the Work Session, but will be heard during the Regular Session under Citizens' Appearance.

- A. Discussion regarding agenda items.
- B. Discussion regarding Workforce Transit.

Presented in Work Session.

Mayor Wes Mays adjourned the Work Session at 9:16 p.m. and reconvened into the Regular Session at 9:18 p.m.

Regular Session

Mayor Wes Mays adjourned the Executive Session at 7:26 p.m. and convened into the Regular Session at 7:36 p.m.

- 4. **Invocation 7:30 p.m.**

Rev. Sumesh Jacob, with First United Methodist Church, gave the Invocation.

- 5. **Pledge of Allegiance**

Mayor Wes Mays led the audience in the Pledge of Allegiance.

Presentations

- 6. **Presentation on city-wide water usage and water restrictions.**

Director of Public Works Mike Garza gave a presentation to City Council.

- 7. **Citizens' Appearance**

Mayor Wes Mays asked for those who signed up to speak:

- 1) **Barbara Bailey, 232 Plantation Drive, spoke in regards to curbs and ramps.**
- 2) **Thomas Burrows, 138 Wynnpage, spoke in regards to code enforcement.**

- 8. **Consent Agenda**

- A. **Consider approval of the Minutes: July 24, 2023, and August 8, 2023.**

A motion was made by Councilmember Kevin Nevels, seconded by Councilmember Brianna Hinojosa-Smith, that Consent Agenda Items A through D be approved. The motion passed by an unanimous vote.

- B. **Consider adoption of the Annual Investment Policy.**

A motion was made by Councilmember Kevin Nevels, seconded by Councilmember Brianna Hinojosa-Smith, that Consent Agenda Items A through D be approved. The motion passed by an unanimous vote.

- C.** Consider approval of revisions to the written Fund Balance Policy of the City of Coppell, Texas, to include undesignated fund balance requirements for the General Fund and adding both the Hotel Occupancy Tax and Drainage Utility District Special Revenue Funds to the policy.

A motion was made by Councilmember Kevin Nevels, seconded by Councilmember Brianna Hinojosa-Smith, that Consent Agenda Items A through D be approved. The motion passed by an unanimous vote.

- D.** Consider approval of change order #3 for the S. Belt Line Reconstruction project with McMahon Contracting; in the amount of \$1,556,196.30; provided for through proceeds from the Northlake sale; and authorizing the City Manager to sign any necessary documents.

A motion was made by Councilmember Kevin Nevels, seconded by Councilmember Brianna Hinojosa-Smith, that Consent Agenda Items A through D be approved. The motion passed by an unanimous vote.

End of Consent Agenda

- 9.** PUBLIC HEARING:
To receive public comment on the proposed 2023-24 Budget for the Coppell Crime Control and Prevention District.

Mayor Wes Mays opened Public Hearing Item Nos. 9 - 11.

Kim Tiehen, Director of Strategic Financial Engagement, presented to City Council regarding the proposed 2023-2024 Budget for the Coppell Crime Control and Prevention District, the proposed 2023-24 Municipal Budget, and the proposed 2023-24 tax rate of \$0.491818.

Mayor Wes Mays asked for those who signed up to speak:

1) Barbara Bailey, 232 Plantation Drive, spoke on Public Hearing Item No. 11.

A motion was made by Councilmember Kevin Nevels, seconded by Councilmember Jim Walker, that Public Hearing Item Nos. 9, 10, and 11 be closed. The motion passed by an unanimous vote.

- 10.** PUBLIC HEARING:
To receive public comment concerning the proposed 2023-24 Municipal Budget.

Please see Public Hearing Item No. 9

- 11.** PUBLIC HEARING:
To receive public comment concerning the proposed 2023-24 tax rate of \$0.491818.

Please see Public Hearing Item No. 9

- 12.** Consider approval of an Ordinance approving and adopting the budget

for the City of Coppell, Texas for the fiscal year of October 1, 2023, through September 30, 2024; and authorizing the Mayor to sign.

A motion was made by Councilmember Mark Hill, seconded by Councilmember Don Carroll, that this Agenda Items be approved. The motion passed by an unanimous vote.

Enactment No: OR 2023-1599

13. Consider approval of an Ordinance of the City of Coppell, Texas levying the ad valorem taxes for the tax year 2023 at \$0.491818 on each one hundred dollars (\$100) assessed value of taxable property, on which \$0.421666 is for operations and maintenance and \$0.070152 is for interest and sinking; and authorizing the Mayor to sign.

A motion was made by Councilmember Mark Hill, seconded by Councilmember Brianna Hinojosa-Smith, that this Agenda Items be approved. The motion passed by an unanimous vote.

Enactment No: OR 2023-1600

14. Consider ratification of the vote on the FY 2023-24 annual budget which results in more revenue from ad valorem taxes than the previous year.

A motion was made by Councilmember Mark Hill, seconded by Councilmember Don Carroll, that this Agenda Items be approved. The motion passed by an unanimous vote.

15. **City Manager Reports, Project Updates, Future Agendas, and Direction from Work Session**

Tyler Munis Upgrade - On September 14th and 15th, we will be upgrading our Munis software application. Online payments for permitting and utility billing will not be available for the two days. Additionally, the drive through kiosk at Town Center will be offline for the two days. For anyone wanting to make a payment, Utility Billing and Community Development will be able to accept a check in person or a credit card payment either in person or over the phone. Please note, this is not a Utility Bill due date. Utility bills are due on the 5th and the 20th of each month. In addition, we know that the system being down may provide an inconvenience for some. Therefore, we will not assess late penalties during the month of September.

Residents will still be able to access their Get to Know your H2O portal but will not be able to access their Citizen Self-Service Portal. The upgrade will include additional security features and will require existing Citizen Self-Service Portal users to reset their password when the system is back online. There will be no impact to new account turn-ons during the upgrade process.

Lastly, Community Experience facilities and the Municipal Court are not impacted during the upgrade process.

Moore Road Boardwalk – This project is about 95% complete. We are working with the contractor to determine a potential ribbon cutting ceremony, tentatively looking at October.

The Duck Pond Park Improvements – Construction continues to progress on schedule. The project is about 35% complete. As a reminder, this park will be closed for public access during the duration of the project.

Thweatt Park – The contractor is making good progress - we are close to 55% project completion. As a reminder, this park will be closed for public access during the duration of the project.

S. Belt Line Road – The contractor continues working on medians and traffic signals. The final phase from Hackberry to 635 is anticipated to start next week and will take four to six months to complete.

Village Parkway Pump Station Generator – The permanent generator was delivered and installed on Friday August 18th. It will take a couple of weeks to get it connected, tested and running.

DART - MacArthur track work – They are continuing to install the track.

16. Mayor and Council Reports on Recent and Upcoming Events.

The City of Coppell has entered the second stage of its Water Conservation Plan, Water Watch. As a result, utility customers may only irrigate on specified days. Please visit the city's website for more information.

The City of Coppell is requesting resident feedback! The City's FOARD Task Force has released a survey – which can be found at the city's website – to gather feedback about housing options for Coppell's active adults, residents over the age of 55. The survey will be open until September 1, 2023.

Do you want to get involved in your community and make a difference? Apply to serve on one of the City of Coppell's Boards and Commissions! Learn more about the open positions at coppelltx.gov/boards. The application period is September 4th through October 1st.

17. Council Committee Reports concerning items of community involvement with no Council action or deliberation permitted.

A. Report on Dallas Regional Mobility Coalition - Councilmember Don Carroll

Councilmember Don Carroll reported that Dallas Regional Mobility Coalition (DRMC) is processing what was passed through the recent legislative session and how to spend the money that the state approved. Fellow councilmembers congratulated Councilmember Don Carroll who is the newly elected Chair of DRMC.

18. Public Service Announcements concerning items of community interest with no Council action or deliberation permitted.

Nothing to report.

19. Necessary Action from Executive Session

There was no action resulting from Executive Session.

Mayor Wes Mays recessed the Regular Session at 9:01 p.m. and convened into the Work Session at 9:02 p.m.

20. Adjournment

There being no further business before the City Council, the meeting was adjourned at 9:18 p.m.

Wes Mays, Mayor

ATTEST:

Ashley Owens, City Secretary