



MEMORANDUM

To: Mayor and City Council

From: Fire Chief Kevin Richardson

Date: December 13, 2022

Reference: Consider approval authorizing the purchase and installation of Life Safety Park's Audio-Visual Equipment by AVISPL under DIR Contract DIR-CPO-5078, in the amount of \$73,762.42, as budgeted; and authorizing the City Manager to sign all necessary documents.

2040: Sustainable Government

Introduction:

The purpose of this agenda item is to consider purchase and installation of various audio-visual equipment and associated technology at Life Safety Park, located at 820 S. Coppell Road. The proposed updates apply to the Divisible Training Rooms (also known as Meeting Rooms) and are primarily limited to the Crestron Digital Media Routing/Switching and control systems and projectors. These spaces are currently using a single centralized system, which make all the rooms more vulnerable to failure from the malfunction of a single component.

Maintenance and repair of the current system has occasionally caused all these spaces to be offline simultaneously. The proposed updates create independent technology solutions for each space, which will improve the overall uptime of the AV systems.

Background:

Life Safety Park's mission is benefiting the citizens of the City of Coppell, by bridging life safety topics and public education efforts. Opened in January of 2017, the facility provides life safety education to children and adult visitors throughout the area and offers meeting spaces for community organizations and city staff. Lessons and programs offered within Life Safety Park provide a foundation for a lifetime of living safely.

Over the past six years, Life Safety Park and Emergency Management staff at the facility have identified a need for changes to the audio/visual equipment. Life Safety Park, Emergency Management and Department of Enterprise Solutions staff have evaluated the multiple meeting rooms capabilities and determined that a replacement of equipment is necessary to meet current technology requirements for efficient use. Staff have worked closely with stakeholders, vendor staff and the

Department of Enterprise Solutions on a proposed solution. This process was included in the budget process and approved in the budget for fiscal year 2022-2023.

Benefit to the Community:

The proposed changes will maximize the City of Coppell's investment in meeting and collaboration technology by utilizing industry best practices for system design and is deploying proven and reliable devices and services.

The training rooms are heavily utilized for public safety training by Life Safety Park staff, community organization meeting, City department staff meetings, as well as during Emergency Operations Center (EOC) activations. Failure to proceed with this equipment replacement may hamper the ability of Life Safety Park to efficiently provide services to the public and City departments at the facility. Further, it could impede the ability to maintain adequate situation awareness during City-wide command and control functions during an emergency operations center activation when the EOC is required.

Legal Review:

The Procurement Division has reviewed the documents and determined that this is an appropriate method of contracting with the vendor.

Fiscal Impact:

The fiscal impact of this agenda item is \$73,762.42. The funds are budgeted for the replacement of this equipment in the General Fund, Emergency Management's 2022-2023 budget.

Recommendation:

The Fire Department recommends approval.