



City of Coppell, Texas

255 Parkway Boulevard
Coppell, Texas
75019-9478

Minutes City Council

Tuesday, February 27, 2018

5:30 PM

Council Chambers

KAREN HUNT
Mayor

NANCY YINGLING
Mayor Pro Tem

CLIFF LONG
Place 1

GARY RODEN
Place 4

BRIANNA HINOJOSA-FLORES
Place 2

MARVIN FRANKLIN
Place 6

WES MAYS
Place 3

MARK HILL
Place 7

MIKE LAND
City Manager

Present 7 - Karen Hunt;Cliff Long;Brianna Hinojosa-Flores;Gary Roden;Marvin Franklin;Mark Hill and Nancy Yingling

Absent 1 - Wes Mays

Also present were City Manager Mike Land, Deputy City Managers Traci Leach and Noel Bernal, Deputy City Secretary Jean Dwinnell, and City Attorney Robert Hager.

The City Council of the City of Coppell met in Regular Called Session on Tuesday, February 27, 2018, at 5:30 p.m. in the City Council Chambers of Town Center, 255 Parkway Boulevard, Coppell, Texas.

1. Call to Order

Mayor Hunt called the meeting to order, determined that a quorum was present and convened into the Executive Session at 5:30 p.m.

2. Executive Session (Closed to the Public) 1st Floor Conference Room

Section 551.072, Texas Government Code - Deliberation regarding Real Property.

Discussion regarding real property located south of East Belt Line and east of South Belt Line.

Discussed under Executive Session.

3. Work Session (Open to the Public) 1st Floor Conference Room

Mayor Hunt adjourned the Executive Session and convened into the Work Session at 6:03 p.m.

- a. Discussion regarding the cancellation of the March 13 City Council Meeting.
- b. Discussion regarding the purchase of Vigilant Solutions Stationary LPR Package.
- c. Discussion regarding the RFP for Special Event Production Services.
- d. Discussion regarding the ASP Contract Extension.
- e. Presentation regarding the Rolling Oaks Memorial Cemetery Master Plan.
- f. Update on the Coppell Arts Center Design.
- g. Discussion regarding agenda items.

Presented in Work Session.

Regular Session

Mayor Hunt adjourned the Work Session at 7:29 p.m. and reconvened into Regular Session at 7:37 p.m.

4. Invocation 7:30 p.m.

Pastor Chad Kettler, GracePoint Church, gave the Invocation.

5. Pledge of Allegiance

Mayor Hunt and the City Council led those present in the Pledge of Allegiance.

6. Citizens' Appearance

Students representing the Imagine Beyond Foundation explained the purpose of the Foundation and invited the Council to participate in the Second Annual Walk-a-Thon and Fun Run on April 7th at Andy Brown East to benefit Autism Treatment Center of Dallas.

7. Consent Agenda

- a. Consider approval of the minutes: February 13, 2018.

A motion was made by Councilmember Marvin Franklin, seconded by Councilmember Gary Roden, that Consent Items A-I be approved. The motion passed by an unanimous vote.

- b.** Consider approval to purchase Vigilant Solutions Stationary LPR Package in the amount of \$147,320.00 for the acquisition of three stationary license plate reader platforms with accompanying hardware, software, and training, as allocated in FY 2017-2018 budget; and authorizing the City Manager to sign any necessary documents.
- A motion was made by Councilmember Marvin Franklin, seconded by Councilmember Gary Roden, that Consent Items A-I be approved. The motion passed by an unanimous vote.**
- Aye:** 6 - Councilmember Cliff Long; Brianna Hinojosa-Flores; Councilmember Gary Roden; Councilmember Marvin Franklin; Councilmember Mark Hill and Mayor Pro Tem Nancy Yingling
- c.** Consider approval of a contract extension with Redflex Traffic Systems, Inc., for continued use of their Automated Scofflaw Program (ASP) service; and authorizing the City Manager to sign any necessary documents.
- A motion was made by Councilmember Marvin Franklin, seconded by Councilmember Gary Roden, that Consent Items A-I be approved. The motion passed by an unanimous vote.**
- Aye:** 6 - Councilmember Cliff Long; Brianna Hinojosa-Flores; Councilmember Gary Roden; Councilmember Marvin Franklin; Councilmember Mark Hill and Mayor Pro Tem Nancy Yingling
- d.** Consider approval of an Ordinance amending Section 8-1-3 of the Code of Ordinances to establish the Maximum Prima Facie Speed Limit of 20 mph for a portion of Freeport Parkway; from a point 200 feet north of the centerline of Fritz Drive to a point 300 feet south of the centerline of Fritz Drive; during the reconstruction of Freeport Parkway; in the city limits of the City of Coppell; establishing a fine; and providing an effective date; and authorizing the Mayor to sign.
- A motion was made by Councilmember Marvin Franklin, seconded by Councilmember Gary Roden, that Consent Items A-I be approved. The motion passed by an unanimous vote.**
- Aye:** 6 - Councilmember Cliff Long; Brianna Hinojosa-Flores; Councilmember Gary Roden; Councilmember Marvin Franklin; Councilmember Mark Hill and Mayor Pro Tem Nancy Yingling
- Enactment No: 2018-1488
- e.** Consider approval of the cancellation of the March 13, 2018, City Council Meeting due to the date falling during Spring Break.
- A motion was made by Councilmember Marvin Franklin, seconded by Councilmember Gary Roden, that Consent Items A-I be approved. The motion passed by an unanimous vote.**
- Aye:** 6 - Councilmember Cliff Long; Brianna Hinojosa-Flores; Councilmember Gary Roden; Councilmember Marvin Franklin; Councilmember Mark Hill and Mayor Pro Tem Nancy Yingling

- f. Consider approval of an Interlocal Agreement between the City of Coppell and the City of Southlake to establish a cooperative purchasing program for goods and services, and authorizing the Mayor to sign.
- A motion was made by Councilmember Marvin Franklin, seconded by Councilmember Gary Roden, that Consent Items A-I be approved. The motion passed by an unanimous vote.**
- Aye:** 6 - Councilmember Cliff Long; Brianna Hinojosa-Flores; Councilmember Gary Roden; Councilmember Marvin Franklin; Councilmember Mark Hill and Mayor Pro Tem Nancy Yingling
- g. Consider approval of a proposal from B-Weiss Entertainment Group for Special Event Production Services, in an amount not to exceed \$250,000 for services including talent buying, equipment rental, stage production and logistics and other event services, as budgeted, and authorizing the City Manager to execute all necessary documents.
- A motion was made by Councilmember Marvin Franklin, seconded by Councilmember Gary Roden, that Consent Items A-I be approved. The motion passed by an unanimous vote.**
- Aye:** 6 - Councilmember Cliff Long; Brianna Hinojosa-Flores; Councilmember Gary Roden; Councilmember Marvin Franklin; Councilmember Mark Hill and Mayor Pro Tem Nancy Yingling
- h. Consider and authorize the City Manager to negotiate and execute a Purchase and Sale Agreement, and any necessary agreements and instruments related thereto, for the purchase of Lot 3, Block A of the Grapevine Springs Community Center Addition, approximately 0.23 acres of land; and authorize the Mayor to execute any acknowledgements.
- A motion was made by Councilmember Marvin Franklin, seconded by Councilmember Gary Roden, that Consent Items A-I be approved. The motion passed by an unanimous vote.**
- Aye:** 6 - Councilmember Cliff Long; Brianna Hinojosa-Flores; Councilmember Gary Roden; Councilmember Marvin Franklin; Councilmember Mark Hill and Mayor Pro Tem Nancy Yingling
- i. Consider acceptance of resignation from Larry Jones, CRDC Member.
- A motion was made by Councilmember Marvin Franklin, seconded by Councilmember Gary Roden, that Consent Items A-I be approved. The motion passed by an unanimous vote.**
- Aye:** 6 - Councilmember Cliff Long; Brianna Hinojosa-Flores; Councilmember Gary Roden; Councilmember Marvin Franklin; Councilmember Mark Hill and Mayor Pro Tem Nancy Yingling

End of Consent Agenda

8. Consider approval of the Comprehensive Annual Financial Report (CAFR) for the fiscal year ending September 30, 2017
- A presentation was made by Mr. John DeBurro, CPA, and Partner with Weaver Assurance Tax Advisory firm, regarding the City's Comprehensive Annual Financial Report for FY 2016/17.**
- A motion was made by Councilmember Marvin Franklin, seconded by Councilmember Gary Roden, that Agenda Item 8 be approved. The motion passed by an unanimous vote.**
- Aye:** 6 - Councilmember Cliff Long; Brianna Hinojosa-Flores; Councilmember Gary Roden; Councilmember Marvin Franklin; Councilmember Mark Hill and Mayor Pro Tem Nancy Yingling
9. Consider approval of an award of RFP #151 to Online Business Systems (OBS) for Organizational Change Management (OCM) coaching and mentoring services, in the amount of \$68,700, and authorizing the City Manager to sign the necessary documents.
- A presentation was made by Jennifer Miller, Director of Finance, regarding the proposed bid award to Online Business Systems (OBS) for coaching and mentoring services.**
- A motion was made by Mayor Pro Tem Nancy Yingling, seconded by Councilmember Mark Hill, that Agenda Item 9 be approved. The motion passed by an unanimous vote.**
- Aye:** 6 - Councilmember Cliff Long; Brianna Hinojosa-Flores; Councilmember Gary Roden; Councilmember Marvin Franklin; Councilmember Mark Hill and Mayor Pro Tem Nancy Yingling
10. **CITIZEN'S AGENDA REQUEST:**
- Issues with (1) making both lanes Right-turn only thus preventing citizens from turning left on Parkway Blvd to return home from the school and causing traffic hazards by compelling these citizens to make a right and then make U-Turns and, (2) inquiring into the functionality of said traffic control device since it's installation.
- Mayor Hunt announced that the requester had asked for this item to be postponed until the Council meeting on March 27, 2018. She asked the Council for a motion regarding this request.**
- A motion was made by Councilmember Brianna Hinojosa-Flores, seconded by Councilmember Mark Hill, to postpone Agenda Item 10 until the Council meeting on March 27, 2018. The motion passed by an unanimous vote.**
- Aye:** 6 - Councilmember Cliff Long; Brianna Hinojosa-Flores; Councilmember Gary Roden; Councilmember Marvin Franklin; Councilmember Mark Hill and Mayor Pro Tem Nancy Yingling
11. **City Manager Reports - Project Updates and Future Agendas**
- City Manager Mike Land announced that the facilitator for the 2040Next Project will be selected at the Council meeting on March 27, 2018. Town Center**

Boulevard is open. The hump in the road is required by the ADA and will be striped as a crosswalk. Finally, there will be no Council meeting on March 13th due to Spring Break.

12. Mayor and Council Reports

- a. Report by Mayor Hunt regarding upcoming elections.
- b. Report by Mayor Hunt regarding It's Time Texas Community Challenge.
- c. Report by Mayor Hunt regarding the upcoming Spring Music Series.

A. Mayor Hunt reported on upcoming elections: The Primary Election is March 6th. Early voting will be held through March 2nd. Coppell Town Center is both an early voting AND election day polling place. Registered voters may vote anywhere in their registered county during early voting. Check the City Secretary's Election Page for more information on when and where to vote.

B. Mayor Hunt announced we are still in 2nd Place. The Challenge continues through March 4th. Let's show that Coppell is committed to healthy living by getting our friends and neighbors to register online at www.ittcommunitychallenge.com and to take pictures of doing something healthy or tracking our fitness. Coppell has won its category previously three years in a row.

C. Mayor Hunt reported on the upcoming Spring Music Series: On Friday, March 9, 7 - 9 pm - The Wonderfols will perform, on Friday, March 16, 7 - 9 pm - Raised Right Men will be performing. The events will be held in the Square at Old Town, 768 W. Main Street. Enjoy a night of music in Old Town under the stars. Bring your blanket or chairs and grab a bite to eat from local food trucks. Complimentary popcorn will be available courtesy of Coppell Parks and Recreation.

More events can be found in the Event Guide on the City's webpage at coppelltx.gov.

13. Council Committee Reports concerning items of community involvement with no Council action or deliberation permitted.

- a. Dallas Regional Mobility Coalition - Councilmember Gary Roden
- b. Metrocrest Community Clinic - Councilmember Mark Hill
- c. Metrocrest Services - Councilmembers Wes Mays and Marvin Franklin

A. Councilmember Gary Roden gave an update for Dallas Regional Mobility Coalition. He reported that the focus of the Coalition is on LBJ, east of Central (IH75). The project is proposed as a "managed lane" road, which includes free lanes and express lanes that will cost the customer when used. There is currently a delay in the project due to the design. Some politicians would like to have the project completed with no express lanes included. More information to come.

B. Councilmember Mark Hill reported that Metrocrest Community Clinic has rebranded to Woven Health Clinic. The Clinic will be expanding this year, but

will be open for business during the expansion. The clinic hosted a "Walk-with-a-Doc" event in December and February. They will be sponsoring two more this year, on Saturday, May 19th and on September 8th in Coppell. Finally, the Clinic received the National Committee Quality Assurance recognition, as a patient-centered medical home. Fewer than one in six physician practices hold this recognition.

C. Councilmember Marvin Franklin reported that Tracy Eubanks with Metrocrest Services will be addressing the Men's Group at First United Methodist Church on Saturday, March 24th. The 13th Annual Keyholder Breakfast will be held on March 29th at the Crown Plaza in Addison at 7:15 a.m., with all proceeds from the event staying local. On April 24th, Ms. Eubanks will be giving the annual report of activities and services provided to Coppell's residents. Finally, Councilmember Mays attended the Metrocrest Board meeting on January 24th and gave an update on City Council activities.

14. Public Service Announcements concerning items of community interest with no Council action or deliberation permitted.

Nothing to report.

15. Necessary Action from Executive Session

Nothing to report..

Adjournment

There being no further business before the City Council, the meeting was adjourned at 8:25 p.m.

Karen Selbo Hunt, Mayor

Jean Dwinnell, Deputy City Secretary