



MEMORANDUM

To: Mayor and City Council

From: Steve Shore, Manager of Facilities Services
Mike Garza, P.E. Director of Public Works

Date: August 25, 2026

Reference: Consider approval to award contract to Loftin Equipment; for the purchase of a generator and automatic transfer switch for the Coppel Senior and Community Center; utilizing Buy Board #657-21; in the amount of \$75,969.00; funding provided by the Facilities Infrastructure Maintenance Fund, assigned fund balance; and authorizing the City Manager to sign all necessary documents.

2040: Sustainable Government

Introduction:

The purpose of this agenda item is to request approval of a contract with Loftin Equipment in the amount of \$75,969 for the purchase of a generator and automatic transfer switch funded by the Facilities Infrastructure Maintenance Fund, Fund Balance and authorizing the City Manager to sign all necessary documents.

Background:

The Coppel Senior and Community Center currently relies solely on utility power and does not have backup power during an outage. The City of Coppel's goal is to ensure that all facilities can continue operating in the event of a utility power failure. The Senior and Community Center is the only remaining facility where this goal has not yet been accomplished.

This agenda item is for the purchase of the generator and associated equipment needed to provide backup power to the facility. The lead time for the generator is approximately 6-8 months. A separate contract for installation will be presented at a future council meeting.

The proposed agreement with Loftin is being awarded through the Buy Board cooperative purchasing program. Buy Board is a cooperative purchasing platform that meets state and local purchasing requirements through interlocal purchasing agreements. All awarded vendors are competitively procured and by combining the purchasing power of multiple local governments, Buy Board achieves bulk discounts and reduced administrative costs. Because vendors are already vetted and contracts are pre-awarded, members are not required to issue formal RFPs.

Benefit to the Community:

The Senior Center will be able to remain open in the event of a power failure.

Legal Review:

The City Attorney has reviewed the contract.

Fiscal Impact:

The fiscal impact of this agenda item is \$75,969 as provided for in the IMF Fund, Fund Balance.

Recommendation:

The Public Works Department recommends approval of this contract.