



City of Coppell, Texas

255 E. Parkway Boulevard
Coppell, Texas 75019-9478

Minutes Library Board

Thursday, December 8, 2022

7:00 PM

177 N. Heartz Rd.

Frank Gasparro
Board Chair

Martha Garber
Board Vice Chair

Anne Diamond
Board Member

Mathew Ittoop
Board Member

Sekhar Katkam
Board Member

Michelle Ostrander
Board Member

Haridas Radhakrishnan
Board Member

Carly Brenner
Alternate Member

Patricia Graziano
Alternate Member

Priya Kelley
Youth Advisor

Akanksha Subbarao
Youth Advisor

Notice is hereby given that the Library Advisory Board of the City of Coppell, Texas, met in Meeting Room AB of the Library at 177 N. Heartz Rd.

Regular Session (Open to the Public)

1. Call to Order

The meeting was called to order by Board Chair Frank Gasparro at 7:06 p.m.

Also present were Board Vice Chair Martha Garber; Board Members Anne Diamond, Sekhar Katkam, Haridas Radhakrishnan; Alternate Member Patricia Graziano; and Youth Advisor Akanksha Subbarao.

Board Member Mathew Ittoop; Alternate Member Carly Brenner; and Youth Advisor Priya Kelley were absent.

Staff in attendance were Dennis Quinn, Director of Library Services; Amy Pittman-Hassett, Assistant Director of Library Services; Adam Richter, Assistant Director of Parks and Recreation; and Laurie Arnold, Administrative Services Coordinator.

2. Citizens' Forum

None.

3. Approval of Minutes from October 13, 2022

Board Member Anne Diamond moved to approve the Minutes from the October 13, 2022, Regular Library Board Meeting. Board Member Haridas Radhakrishnan seconded the motion. The motion carried by unanimous vote.

4. Consider Approval of Amended Policy Guidelines for Library Facility

Dennis Quinn, Director of Library Services presented the Amended Policy Guidelines for Library Facility. After discussion, Board Vice Chair Martha Garber moved to approve the Amended Policy Guidelines for Library Facility as presented. Board Member Michelle Ostrander seconded the motion. The motion carried by unanimous vote.

5. Director's Report

Dennis Quinn, Director of Library Services, thanked the Board for their support of the Library and the Library Team. He reviewed the Library's activities and statistics.

Holiday Family Fun Night is planned on December 13, 2022.

The Library will be closed on December 15th and 16th for a planned facility repair. Additional holiday closures for Christmas and the New Year align with all city office closures.

6. Board Member and Youth Advisor Reports

Youth Advisor Akanksha Subbarao reviewed her activities in support of the Library. She thanked the Board for the opportunity to serve.

7. Friends of the Coppell Public Library Report

Board Chair Frank Gasparro reviewed the activities of the Friends of the Coppell Public Library.

The Friends supported the Library by providing refreshments for the Halloween Family Storytime. During the annual Scare in the Square Event at the Farmer's Market, the Friends distributed 250 mini pumpkins. The Big Book Sale, held in November, was the most successful to date.

The next Friends Meeting is Monday, January 23, 2023.

8. Calendar Review

Dennis Quinn, Director of Library Services, reviewed upcoming Library programs and events.

9, Library Board Goals and Objectives

- 1. Participate in the implementation of the strategic plan**
 - a. When needed, recruit volunteers to assist with programs or Library services**

- b. Identify potential community partners
- 2. Support and promote the Friends of the Coppell Public Library
- 3. Promote the Library by active individual participation in Library programs, outreach and community events
 - a. Attend Library Programs and Council meetings
 - b. Represent the Library Board at City and civic events
 - c. Actively use social media to market Library activities

10. Adjournment

There being no further business before the Library Advisory Board, the meeting was adjourned at 7:32 p.m.

Frank Gasparro, Board Chair

ATTEST:

Laurie A. Arnold, Administrative Services Coordinator