



MEMORANDUM

To: Mayor and City Council

From: Jessica Almendarez, Budget Officer

Date: May 28, 2024

Reference: Discussion Related to the Service Organization Funding Requests

Introduction:

The City of Coppell has historically included funding for non-profit organizations in its annual operating budget. Organizations granted funding must be a qualifying 501(c)(3) entity, must provide a social or cultural service not provided by the City, and must benefit Coppell citizens. Applications are accepted annually during the month of April. Organizations are selected to present during the first budget workshop in July.

In 2016, the Council formed a subcommittee to address the process. A memo dated August 30, 2016, included a provision to review requests during a work session before the scheduled workshop. The memo was updated with new guidance on April 23, 2024.

Analysis:

Seventeen organizations submitted applications for consideration. According to the updated memo of April 23, 2024, from the subcommittee, the following organizations will make presentations during the budget workshop:

- Coppell Arts Center Foundation- New
- Coppell Special Olympics- First request since 2017
- Love Thy Neighbor- New

These organizations are either first-time applicants or current recipients requesting over \$20,000 and an increase of more than 50% from the previous year's allocation.

Legal Review:

None is required at this time.

Fiscal Impact:

There is no fiscal impact with this item.

Recommendation:

This Work Session item is to determine which, if any, of the organizations would need to make a presentation during the scheduled budget workshop. Based on the sub-committee's guidelines, staff recommends requiring presentation from all first-time applicants and any current recipients requesting over \$20,000 and an increase of more than 50% from the previous year's allocation.

