



MEMORANDUM

To: Coppell Recreation Development Corporation

From: Jessica Carpenter, Director of Community Experiences

Date: September 18, 2023

Reference: Consider approval of funding the design services for the Veterans Memorial project in the amount of \$186,761.

2040: **Foster an Inclusive Community Fabric**

Introduction:

The purpose of this agenda item is to award a professional services agreement to Olsson studio for the design of the Veterans Memorial project. With the increase in the project budget to \$1.5 million during the July 11 City Council work session, a new design agreement is necessary to cover the updated scope. This agreement includes formal design phase services, bidding and construction phase services, topographic survey, and geotechnical report.

Background:

In recent years there have been community requests for a Veterans Memorial and a dedicated space to hold events and ceremonies as well as provide education relating to military service. Recognizing this as a need, City Council opted to fund the construction of a memorial in the fiscal year 22-23 budget.

During the July 11 City Council meeting, the budget for the project was increased and there was direction for staff to meet with the Parks and Recreation Board again to confirm design elements. Council also provided direction to pursue Design Concept A (the design in the middle/southern portion of the plaza). The Parks and Recreation Board met on August 7 to review Concept A and was also favorable to the design.

This professional services agreement is for Olsson Studio to move into the formal design phase for Concept A. This agreement also includes bidding and construction phase services, topographic survey, and geotechnical report.

Benefit to the Community:

This project will provide a dedicated space in Coppell to honor the current and former service and sacrifice of military members and their loved ones.

Legal Review:

No legal review is required for this agenda item at this time.

Fiscal Impact:

The fiscal impact of this item is \$186,761 which is provided for in the Coppell Recreation Development Corporation (CRDC) assigned fund balance.

Recommendation:

The Community Experiences Department recommends approval of this item.