



MEMORANDUM

To: Mayor and City Council

From: Jamie Brierton, Capital Programs Administrator
Kevin Richardson, Fire Chief

Date: September 26, 2023

Reference: Consider approval of an Amendment to the Master Agreement with Gallagher Construction Services; for the construction management of Fire Station 5; in the amount of \$306,000.00, funded from undesignated fund balance of the General Fund, then reimbursed in accordance with the reimbursement resolution approved on April 12, 2022; and authorizing the City Manager to sign any necessary documents.

2040: Enhance the Unique 'Community Oasis' Experience

Introduction:

This agenda item is to consider approval of an Amendment to the Master Agreement with Gallagher Construction Services, for the construction management of Fire Station 5 in the amount of \$306,000.00.

Background:

Gallagher Construction Services has a Master Agreement with the City of Coppel. Each new construction project requires a separate contract amendment to be executed. The Fire Station 5 project is in the design stage moving toward Schematic Design with PGAL Architects. At this stage of the design, it is advantageous for the project to include program management and owner's representation. Gallagher has provided these services on previous projects, including Fire Station 4. Gallagher will assist the city through the selection of the Construction Manager at Risk, value engineering, budgeting and review of final drawings leading into the construction phase. They will also provide construction-phase management assistance that will include field visits, field inspection, budget management, reporting and oversight.

Benefit to the Community:

The construction of Fire Station 5 will increase the safety of the community and approval of this contract will help ensure successful completion of Fire Station 5.

Legal Review:

This is an amendment to a Master Services Agreement, that was previously reviewed by the City Attorney

Fiscal Impact:

The fiscal impact of this Agenda Item is \$306,000.00, funded from undesignated fund balance of the General Fund, then reimbursed in accordance with the reimbursement resolution approved on April 12, 2022.

Recommendation:

The Public Works Department and Fire Department recommend approval of this item.