



## MEMORANDUM

**To:** Mayor and City Council

**From:** Vivyon V. Bowman, Director of Administration and Human Resources

**Date:** September 25, 2018

**Reference:** Approval of Benefits Consulting Services

**2030:** Top Quality City Workforce

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### **Introduction:**

Consider approval of benefits consulting services renewal with Holmes Murphy and Associates for employee benefits consulting, wellness services and other related benefit programs in the amount of \$105,000 as budgeted and authorizing the City Manager to sign all necessary documents.

### **Analysis:**

Holmes Murphy and Associates provides benefit consulting services to the City for all health & welfare plans. The services performed include strategic advice, benefit plan design consulting, contract and renewal negotiation, vendor recommendations, actuarial and budget support, and communication and open enrollment support. The renewal increase is 0% over current fiscal year costs.

### **Legal Review:**

This is a renewal of the existing Agreement previously reviewed by legal.

### **Fiscal Impact:**

These costs have been budgeted in the City's Self-Insurance Fund.

### **Recommendation:**

The city staff recommends the Mayor and City Council approval of the benefits consulting services renewal proposal as outlined above.