

City of Coppell

Responses to Request for Proposal for Utility Bill Printing, Mailing, and Newsletter Inserts

VariVerge Response to RFP			
Statements Cycle 1 and 2	totals	\$ per piece	invoice\$
bill package	13500	0.16	\$ 2,160.00
postage	13500	0.545	\$ 7,357.50
Total Monthly Cost of Utility Bill Statements			\$ 9,517.50
Dunning Notices(Late notices)	totals	\$ per piece	invoice\$
bill package	1600	0.16	\$ 256.00
postage	1600	0.545	\$ 872.00
Total Monthly Cost of Late Notices			\$ 1,128.00
Total Monthly Printing & Mailing Cost for Utility Bills			\$ 10,645.50
Cost of inserts			*See Below
Total Cost of Inserts			N/A
Total Printing & Mailing Cost for Utility Bills & Inserts			Not Available
Estimated Annual Printing & Mailing Cost for Utility Bills & Inserts			N/A
*Vendor not able to meet City's requirements. In addition, the City would need to outsource this process and then have the third party coordinate with this vendor. Vendor not selected since all services not available.			

Matrix Response to RFP			
Statements Cycle 1 and 2	totals	\$ per piece	invoice\$
bill package	13500	0.0928	\$ 1,252.80
postage	13500	0.542	\$ 7,317.00
Total Monthly Cost of Utility Bill Statements			\$ 8,569.80
Dunning Notices(Late notices)	totals	\$ per piece	invoice\$
bill package	1600	0.0928	\$ 148.48
postage	1600	0.542	\$ 867.20
Total Monthly Cost of Late Notices			\$ 1,015.68
Total Monthly Printing & Mailing Cost for Utility Bills			\$ 9,585.48
Cost of inserts			\$ 1,296.00
Total Cost of Inserts			\$ 1,296.00
Total Printing & Mailing Cost for Utility Bills & Inserts			\$ 10,881.48
Estimated Annual Printing & Mailing Cost for Utility Bills & Inserts			\$130,577.76
Although the total price is less, staff's evaluation is that this vendor does not provide the total best solution based on analysis of response to RFP and referral responses.			

Infosend Response to RFP (Current Vendor)			
Statements Cycle 1 and 2	totals	\$ per piece	invoice\$
	13500	0.113	\$ 1,525.50
bill package			
postage	13500	0.54	\$ 7,290.00
Total Monthly Cost of Utility Bill Statements			\$ 8,815.50
Dunning Notices(Late notices)	totals	\$ per piece	invoice\$
	1600	0.113	\$ 180.80
bill package			
postage	1600	0.54	\$ 864.00
Total Monthly Cost of Late Notices			\$ 1,044.80
Total Monthly Printing & Mailing Cost for Utility Bills			\$ 9,860.30
Cost of inserts			
Total Cost of Inserts			\$ 1,795.50
Total Printing & Mailing Cost for Utility Bills & Inserts			\$ 11,655.80
Estimated Annual Printing & Mailing Cost for Utility Bills & Inserts			\$ 139,869.60
Staff's evaluation of the vendor's response to the RFP, pricing, and experience with this vendor results in staff providing a total best solution assessment of this vendor.			