



MEMORANDUM

To: Mayor and City Council

From: Lauren Thoden, City Secretary

Date: May 12, 2026

Reference: Discussion regarding the designation of Mayor Pro Tem.

2040: Sustainable Government

Introduction:

As required by Section 3.05 of the Home Rule Charter, City Council elects a councilmember to fill the role of Mayor Pro Tem following either each regular city election or runoff election if such occurs. City elections are held in a cycle where every third year there is no election due to the staggered terms of the Mayor and Councilmembers.

Community Benefit:

Ensure business continuity.