



# City of Coppell, Texas

255 E. Parkway Boulevard  
Coppell, Texas  
75019-9478

## Meeting Agenda

### City Council

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Tuesday, July 9, 2024

5:30 PM

Council Chambers

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**WES MAYS**  
Mayor

**KEVIN NEVELS**  
Mayor Pro Tem

**JIM WALKER**  
Place 1

**RAMESH PREMKUMAR**  
Place 5

**BRIANNA HINOJOSA-SMITH**  
Place 2

**BIJU MATHEW**  
Place 6

**DON CARROLL**  
Place 3

**MARK HILL**  
Place 7

**MIKE LAND**  
City Manager

Notice is hereby given that the City Council of the City of Coppell, Texas will meet in Regular Called Session at 5:30 p.m. for Work Session, and Regular Session will begin at 7:30 p.m., to be held at Town Center, 255 E. Parkway Boulevard, Coppell, Texas.

As authorized by Section 551.071(2) of the Texas Government Code, this meeting may be convened into closed Executive Session for the purpose of seeking confidential legal advice from the City Attorney on any agenda item listed herein.

As authorized by Section 551.127, of the Texas Government Code, one or more Councilmembers or employees may attend this meeting remotely using videoconferencing technology.

The City of Coppell reserves the right to reconvene, recess or realign the Work Session or called Executive Session or order of business at any time prior to adjournment.

The purpose of the meeting is to consider the following items:

1. Call to Order
2. Work Session (Open to the Public) 1st Floor Conference Room  
Citizen comments will not be heard during the Work Session, but will be heard during the Regular Session under Citizens' Appearance.
  - A. Discussion regarding agenda items.

- B. Presentation by Coppell Chamber of Commerce regarding the Discover Coppell campaign.
- C. Budget Primer Presentation.
- D. Discussion regarding donation bins.

**Attachments:** [Budget Primer Memo.pdf](#)  
[Donation Bins Memo.pdf](#)

### Regular Session

- 3. Invocation 7:30 p.m.
- 4. Pledge of Allegiance

### Proclamations

- 5. Presentation of a Proclamation designating the month of July 2024 as "Park and Recreation Month."

**Attachments:** [Proclamation.pdf](#)

- 6. Citizens' Appearance
- 7. Consent Agenda

- A. Consider approval of the Minutes: June 7-8, 2024, June 11, 2024, June 18, 2024.

**Attachments:** [CM 2024-06-07 \(Retreat\).pdf](#)  
[CM 2024-06-11.pdf](#)  
[CM 2024-06-18 \(Special\).pdf](#)

- B. Consider approval of an Ordinance for PD-297R2-LI, a zoning change request from PD-297R-LI, for a new Detail Site Plan to add a canopy structure with an attached sign within the required front yard setback and to add a monument sign, a canopy at the northern entry, and mechanical equipment for an office warehouse building, on 9.01 acres of property, located at 1010 W. Sandy Lake Rd, and authorizing the Mayor to sign.

**Attachments:** [Memo.pdf](#)  
[Ordinance.pdf](#)  
[Exhibit A - Legal Description.pdf](#)  
[Exhibit B - Site Plan.pdf](#)  
[Exhibit C - Landscape Plan.pdf](#)  
[Exhibit D - Monument Sign Plan.pdf](#)  
[Exhibit E - Elevations.pdf](#)  
[Exhibit F - Renderings.pdf](#)

- C. Consider approval of an Ordinance of the City of Coppell, amending Chapter 3, Section 3-1-12 of the Code of Ordinances, by amending the daily Water Conservation and Drought Contingency Plans; and authorizing the Mayor to sign.

**Attachments:** [Memo.pdf](#)  
[Ordinance.pdf](#)

- D. Consider approval of awarding Bid #Q-0424-01 to Road Solutions, LLC; for the purchase and installation of a traffic signal at the intersection of North Freeport Parkway and Northwestern Drive; in the amount of \$583,871.65; as provided for in bond funds; and authorizing the City Manager to sign any necessary documents.

**Attachments:** [Memo.pdf](#)  
[Exhibit.pdf](#)  
[Bid Tab.pdf](#)

- E. Consider approval of award for Bid #Q-0424-04 to J.B. & Co. LLC; for the construction of the Wagon Wheel Water Tower & Deforest Lift Station Site Improvements project; in the amount of \$454,205.00; funding available in Series 2018 bond funds and retained earnings from the Water Sewer Fund; and authorizing the City Manager to sign any necessary documents

**Attachments:** [Memo.pdf](#)  
[Wagon Wheel Exhibit.pdf](#)  
[Deforest LS Exhibit.pdf](#)  
[Bid Tabulation.pdf](#)

- F. Consider award of Bid No. Q-0624-02 to Fully Involved Firefighter Landscaping LLC. for mowing and landscape services at Rolling Oaks Memorial Center, not to exceed \$131,352.00, as proposed in the FY 24-25 budget, and authorizing the City Manager to sign any necessary documents.

**Attachments:** [Memo.pdf](#)  
[ROMC Bid Criteria Rating Document.pdf](#)  
[Bid Tabulation.pdf](#)

#### End of Consent Agenda

8. PUBLIC HEARING:  
To receive public comment concerning the City of Coppell's guidelines, criteria and procedures for tax abatement agreements effective 2024 - 2026, and to consider a Resolution adopting the guidelines, criteria and procedure for tax abatement agreements; and authorizing the Mayor to sign.

**Attachments:** [Memo.pdf](#)  
[Resolution.pdf](#)

[Notice - Readoption of Tax Incentive Guidelines.pdf](#)

[Economic Development Incentive Policy & Application 2024.pdf](#)

9. Consider approval of an Ordinance authorizing the issuance and sale of City of Coppell, Texas, Combination Tax and Limited Surplus Revenue Certificates of Obligations, Series 2024; approving various documents related to such certificates of obligation; and authorizing the Mayor to sign.

**Attachments:** [Memo.pdf](#)

[Ordinance.pdf](#)

[Moody's Credit Opinion.pdf](#)

[Moody's Rating Action.pdf](#)

[S&P Rating Report.pdf](#)

[S&P Rating Letter.pdf](#)

10. **City Manager Reports, Project Updates, Future Agendas, and Direction from Work Session**
11. **Mayor and Council Reports on Recent and Upcoming Events.**
12. **Public Service Announcements concerning items of community interest with no Council action or deliberation permitted.**
13. **Necessary Action from Executive Session**
14. **Adjournment**

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Wes Mays, Mayor

#### CERTIFICATE

I certify that the above Notice of Meeting was posted on the bulletin board at the City Hall of the City of Coppell, Texas on this 5th day of July, 2024, at \_\_\_\_\_.

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Ashley Owens, City Secretary

**PUBLIC NOTICE - STATEMENT FOR ADA COMPLIANCE**

The City of Coppell acknowledges its responsibility to comply with the Americans With Disabilities Act of 1990. Thus, in order to assist individuals with disabilities who require special services (i.e. sign interpretative services, alternative audio/visual devices, and amanuenses) for participation in or access to the City of Coppell sponsored public programs, services and/or meetings, the City requests that individuals make requests for these services seventy-two (72) hours – three (3) business days ahead of the scheduled program, service, and/or meeting. To make arrangements, contact Kori Allen, ADA Coordinator, or other designated official at (972) 462-0022, or (TDD 1-800-RELAY, TX 1-800-735-2989).

This publication can be made available in alternative formats, such as Braille or large print, by contacting Kori Allen, ADA Coordinator, or other designated official at (972) 462-0022, or (TDD 1-800-RELAY, TX 1-800-735-2989).