



MEMORANDUM

To: Mayor and City Council

From: Kenneth M. Griffin, P.E., Director of Engineering and Public Works

Date: August 13, 2013

Reference: This contract is for the renovation of the second floor of 265 Parkway Blvd. The contract is a Job Order Contract per The Cooperative Purchasing Network (TCPN).

2030: Sustainable City Government, Goal 3
Excellent and Well-Maintained City Infrastructure and Facilities

Introduction:

The City of Coppell purchased the office building located at 265 E. Parkway Blvd on August 28, 2012. Phase I renovation of the first floor was completed in February, 2013 and is occupied by the departments of Planning, Engineering, and Building Inspections. Phase II renovation consists of approximately 6000 square feet on the second floor and will be occupied by Fire Administration and will also house the EOC (Emergency Operations Center). Once complete and staff is relocated, the existing Fire Administration Building will be vacant.

Analysis:

The Job Order Contract with Core Construction is through an Interlocal agreement with The Cooperative Purchasing Network (TCPN). This contractor has provided exceptional renovations and construction activities for several municipalities, including the City of Coppell.

Core Construction's architectural team, Corgan Associates, Inc., provided the city with Basic Services to include space planning and schematic design for Phase II (second floor). The award of this construction contract will allow Core Construction to begin renovation services at the end of August, with anticipated completion by the end of 2013.

Legal Review:

Agenda item did not require legal review.

Fiscal Impact:

The fiscal impact of this Agenda item is \$349,337.02

Recommendation:

The Engineering Department recommends award to Core Construction in the amount of \$349,337.02