



## MEMORANDUM

**To:** Mayor and City Council

**From:** Jennifer Miller, Director of Finance

**Date:** February 27, 2018

**Reference:** Approval of an Interlocal Agreement with the City of Southlake for cooperative purchasing activities

**2030:** Sustainable City Government

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**Introduction:**

This item is being presented for approval of an Interlocal Agreement between the City of Coppell and City of Southlake.

**Analysis:**

The City of Southlake would like to utilize a software agreement that the City of Coppell has with the vendor Active Network. There is currently no interlocal agreement between the two cities.

**Legal Review:** The agenda item has been reviewed by legal during the agenda review process.

**Fiscal Impact:**

The utilization of the City of Southlake's cooperatively bid contracts in the future will offer cost savings by reducing Coppell's staff time in procuring applicable products and services.

**Recommendation:**

The Finance Department recommends approval.