



# City of Coppell, Texas

255 E. Parkway Boulevard  
Coppell, Texas  
75019-9478

## Minutes City Council

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Tuesday, September 26, 2023

5:30 PM

Council Chambers

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**WES MAYS**  
Mayor

**JOHN JUN**  
Mayor Pro Tem

**JIM WALKER**  
Place 1

**KEVIN NEVELS**  
Place 4

**BRIANNA HINOJOSA-SMITH**  
Place 2

**BIJU MATHEW**  
Place 6

**DON CARROLL**  
Place 3

**MARK HILL**  
Place 7

**MIKE LAND**  
City Manager

**Present** 8 - Wes Mays; Jim Walker; Brianna Hinojosa-Smith; Don Carroll; Kevin Nevels; John Jun; Biju Mathew and Mark Hill

Also present were Deputy City Managers Traci Leach and Kent Collins, City Attorney Bob Hager, and City Secretary Ashley Owens.

The City Council of the City of Coppell met in Regular Session on Tuesday, September 26, 2023, at 5:30 p.m. in the City Council Chambers of Town Center, 255 Parkway Boulevard, Coppell, Texas.

**1. Call to Order**

Mayor Wes Mays called the meeting to order, determined that a quorum was present and convened into the Work Session at 5:30 p.m.

**2. Work Session (Open to the Public) 1st Floor Conference Room**

Citizen comments will not be heard during the Work Session, but will be heard during the Regular Session under Citizens' Appearance.

- A. Discussion regarding agenda items.
- B. Discussion regarding the former Fire Administration building, Service Center, Justice Center, and Fire Station No. 5.
- C. Follow up discussion from 5th Tuesday Work Session regarding the Coppell Arts Center.

**Presented in Work Session****Regular Session**

Mayor Wes Mays adjourned the Work Session at 7:24 p.m. and convened into the Regular Session at 7:30 p.m.

**4. Invocation 7:30 p.m.**

Jataveda Dasgupta, with the Allies in Community Interfaith group, gave the Invocation.

**5. Pledge of Allegiance**

Mayor Wes Mays led the audience in the Pledge of Allegiance.

**Proclamations****6.** Presentation of a Proclamation naming "National Night Out" on Tuesday, October 3, 2023; providing for City Council support and endorsement of National Night Out festivities.

Mayor Wes Mays read the Proclamation into the record and presented the same to Captain Louderback and members of the Citizens on Patrol.

**Presentations****7.** Presentation by Oncor regarding power delivery in the City of Coppell.

Kita Hobbs, with Oncor, gave a presentation to City Council.

**8. Citizens' Appearance**

Mayor Wes Mays stated that no one signed up to speak.

**9. Consent Agenda****A.** Consider approval of the Minutes: September 12, 2023.

A motion was made by Councilmember Mark Hill, seconded by Councilmember Kevin Nevels, that Consent Agenda Items A through O be approved. The motion passed by an unanimous vote.

**B.** Consider approval of the renewal of the Dallas County Health and Human Services Interlocal Government Agreement, effective October 1, 2023, through September 30, 2024; in the amount of \$3,131.00; as budgeted; and authorizing the Mayor to sign.

A motion was made by Councilmember Mark Hill, seconded by Councilmember Kevin Nevels, that Consent Agenda Items A through O be approved. The motion passed by an unanimous vote.

- C. Consider approval of the renewal of an Interlocal Agreement with Dallas County Health and Human Services for mosquito spraying; in an amount not to exceed \$60,000.00; as budgeted; and authorizing the Mayor to sign.

**A motion was made by Councilmember Mark Hill, seconded by Councilmember Kevin Nevels, that Consent Agenda Items A through O be approved. The motion passed by an unanimous vote.**

- D. Consider approval of renewal of a Regulatory Services Agreement with Trinity River Authority, for services related to monitoring Industrial uses of the City Sanitary Sewer System, in the amount of \$9,500.00; as budgeted; and authorizing the Mayor to sign.

**A motion was made by Councilmember Mark Hill, seconded by Councilmember Kevin Nevels, that Consent Agenda Items A through O be approved. The motion passed by an unanimous vote.**

- E. Consider approval of an Amendment to the Master Agreement with Gallagher Construction Services; for the construction management of Fire Station 5; in the amount of \$306,000.00, funded from undesignated fund balance of the General Fund, then reimbursed in accordance with the reimbursement resolution approved on April 12, 2022; and authorizing the City Manager to sign any necessary documents.

**A motion was made by Councilmember Mark Hill, seconded by Councilmember Kevin Nevels, that Consent Agenda Items A through O be approved. The motion passed by an unanimous vote.**

- F. Consider approval of awarding Bid #Q-0823-01 Wayfinding Signs to National Sign Plazas; for the purchase and installation of wayfinding signs; in the amount of \$91,246.00; as provided for in the General Fund, Assigned Fund Balance; and authorizing the City Manager to sign any necessary documents.

**A motion was made by Councilmember Mark Hill, seconded by Councilmember Kevin Nevels, that Consent Agenda Items A through O be approved. The motion passed by an unanimous vote.**

- G. Consider approval of awarding contract to TIPS vendor, C & J Designs; for the repair of the east parking lot at The CORE; in the amount of \$207,243.32; as provided for in Infrastructure Maintenance Fund (IMF); and authorizing the City Manager to sign any necessary documents.

**A motion was made by Councilmember Mark Hill, seconded by Councilmember Kevin Nevels, that Consent Agenda Items A through O be approved. The motion passed by an unanimous vote.**

- H. Consider approval and adoption of the FY 2023-24 City Council Goals and Staff Work Plan.

**A motion was made by Councilmember Mark Hill, seconded by**

**Councilmember Kevin Nevels, that Consent Agenda Items A through O be approved. The motion passed by an unanimous vote.**

- I. Consider approval of renewal for fully insured organ transplant coverage with Tokio Marine HCC in the amount of \$73,732.00; as budgeted in FY 2023-2024, and authorizing the City Manager to sign any necessary documents.

**A motion was made by Councilmember Mark Hill, seconded by Councilmember Kevin Nevels, that Consent Agenda Items A through O be approved. The motion passed by an unanimous vote.**

- J. Consider approval of the renewal contract for the procurement of Life, Accidental Death and Dismemberment (AD&D), Short Term Disability and Long Term Disability (LTD) with Mutual of Omaha in the amount of \$263,838.00 as budgeted in FY 23-24; and authorizing the City Manager to sign any necessary documents.

**A motion was made by Councilmember Mark Hill, seconded by Councilmember Kevin Nevels, that Consent Agenda Items A through O be approved. The motion passed by an unanimous vote.**

- K. Consider approval of contract addendum for the renewal for third party claims administration services with UMR, Inc. in the amount of \$197,932.20 as budgeted in FY 23-24; and authorizing the City Manager to sign any necessary documents.

**A motion was made by Councilmember Mark Hill, seconded by Councilmember Kevin Nevels, that Consent Agenda Items A through O be approved. The motion passed by an unanimous vote.**

- L. Consider approval of Consulting Contract with Holmes Murphy and Associates for employee benefits consulting, wellness services and other related benefit programs in the amount of \$105,000 as budgeted and authorizing the City Manager to sign any necessary documents.

**A motion was made by Councilmember Mark Hill, seconded by Councilmember Kevin Nevels, that Consent Agenda Items A through O be approved. The motion passed by an unanimous vote.**

- M. Consider approval of a contract for Medical Stop Loss Insurance to Liberty Mutual Insurance Company through SA Benefit Services, in the amount of \$428,173.20, as budgeted in FY 23-24; and authorizing the City Manager to sign any necessary documents.

**A motion was made by Councilmember Mark Hill, seconded by Councilmember Kevin Nevels, that Consent Agenda Items A through O be approved. The motion passed by an unanimous vote.**

- N. Consider approval to contract with Red River via DIR contract # DIR TSO-4167, for the purchase of switch gear, in the amount of \$58,122.20 as budgeted; and authorizing the City Manager to sign any necessary

documents.

A motion was made by Councilmember Mark Hill, seconded by Councilmember Kevin Nevels, that Consent Agenda Items A through O be approved. The motion passed by an unanimous vote.

- O. Consider approval of an Interlocal Agreement between the Denton County District Attorney's Office and the City of Coppell Police Department, governing asset forfeiture distribution; and authorizing the Mayor to sign.

A motion was made by Councilmember Mark Hill, seconded by Councilmember Kevin Nevels, that Consent Agenda Items A through O be approved. The motion passed by an unanimous vote.

#### End of Consent Agenda

#### 10. City Manager Reports, Project Updates, Future Agendas, and Direction from Work Session

City Manager Mike Land gave the following project updates:

**Moore Road Boardwalk** – This project is at 99% completion. The contractor has completed a majority of the work outlined in the scope and staff have conducted a final inspection. The contractor only has landscaping and a few punch list items to address, none of which would pose any safety concerns to park users wishing to use the boardwalk; thus, it is open for pedestrians to use. An official Ribbon Cutting is scheduled at the Moore Road Boardwalk on Thursday, October 19 at 10AM. The last rainstorm we received helped fill the pond several feet and some wildlife have returned

**The Duck Pond Park Improvements** – This project is approximately at 60% completion, and on schedule. The contractor continues to make improvements to the park as outlined in the scope of work. The last rainstorm helped bring pond levels up and some wildlife have returned to this pond as well.

**Thweatt Park** – This project is approximately at 90% completion and on schedule. The contractor has completed a majority of the work outlined in the scope and staff have conducted a final inspection. The contractor only has landscaping and a few punch list items to address.

**S. Belt Line** – The contractor has begun utility installation and subgrade preparation on phase 3.

**Village Parkway Pump Station Generator** – We expect final testing within the next couple of weeks and then the generator will be operational.

**DART - MacArthur track work** – The contractor has opened MacArthur and has begun work on the Fairway intersection. This work is anticipated to last 8 weeks.

**Woodhurst Reconstruction** – Staff is working on setting up a pre-construction meeting with the contractor. After that, staff will then schedule a public meeting to meet with the neighbors to discuss the project.

**11. Mayor and Council Reports on Recent and Upcoming Events.**

Participate in local government and give back to the community by serving on one of the City of Coppell's boards or commissions. The City is seeking passionate individuals to be a part of nine boards and commissions that help guide development, future needs, regulations, and more for Coppell. Learn more and apply at [coppelltx.gov/boards](http://coppelltx.gov/boards).

It's a festival of color, culture, and music! Kaleidoscope: A Celebration of Art & Cultures is back for another year of fun, this time held across town in Old Town Coppell on Saturday, October 7, from 3 to 7 pm! The Square will be transformed into a colorful celebration for all ages to enjoy, highlighting the diversity and unique aspects of the Coppell community through a display of art, culture, music, and more.

Interested in extending the day's excitement? iLuminate, the electrifying dance crew as seen on America's Got Talent in 2011, will light up the night at the Coppell Arts Center beginning at 7:30 pm! Purchase tickets at [coppellartscenter.org](http://coppellartscenter.org)

**12. Public Service Announcements concerning items of community interest with no Council action or deliberation permitted.**

Councilmember Biju Mathew reminded Mayor and City Council of the upcoming Old Town Coppell Car Show on Saturday, September 30th, at 10 AM, hosted at the Coppell Historical Museum.

**13. Necessary Action from Executive Session**

There was no Executive Session.

**14. Adjournment**

There being no further business before this Council, we are adjourned at 8:29 PM.

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**Wes Mays, Mayor**

ATTEST:

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**Ashley Owens, City Secretary**