

MEMORANDUM

TO: Library Advisory Board

FROM: Alexis Wellborn, Library Manager

DATE: Monday, September 9, 2024

SUBJECT: September 2024 Library Manager's Report

Good afternoon, Board members.

Our next Board meeting is scheduled for Thursday, September 12, at 7:00 PM. We will meet in the 2nd Floor Conference Room at Town Center, 255 E Parkway Blvd.

Manager's Report

-Following the discussion at the Library Board meeting on August 8, 2024, regarding Reconsideration Request information and statistics or potentially public records being shared in the Library Manager's report, staff has consulted with the City Attorney. The guidance provided by the City Attorney was that since this is an administrative function, and in order to protect privacy concerns, the board should only exercise its jurisdiction over such matters during an appeal and should refrain from direct oversight of library staff.

-The last day to apply for boards and commissions, including this one, is September 20. Interviews will take place between September 30 and October 15, with appointment on November 12. Orientation is scheduled for December 5.

Previous Meeting Suggestions/Questions

Operations

-With the budget approval on August 27, patrons can expect to see new items ordered for the library in early October.

-With the future placement of a generator near the quiet reading room, we have opted to frost the glass in the quiet reading room and windows on the southwest side of the building where the generator will be located.

-The toddler room door and windows will be reconfigured to hold the weight of the glass paneling. We are working with facilities, our vendors, and the artist who created the "Alanna's Garden" imagery to make sure we continue to honor her, even with the needed structural changes.

-The library is still experiencing roof leakage with each rainfall. The data room and meeting rooms are being repaired after last week's round of storms.

-We are replacing the monitor in Study Room F after recent equipment failure.

-We have two working projectors in the meeting rooms. We are now in the process of updating the wall panel controls.

Workload Indicators

Detailed statistics will be provided by the time of our meeting this Thursday.

Upcoming Library Events

Author Visit: Raina Telgemeier Saturday, Sept. 14 3:00 p.m.-5:00 p.m.

Come see Raina Telgemeier at the Coppell Arts Center! Raina Telgemeier is the author and illustrator of the graphic novels *Smile*, *Drama*, *Sisters*, *Ghosts*, and *Guts*, all #1 New York Times bestsellers. She also adapted and illustrated four graphic novel versions of Ann M. Martin's *Baby-Sitters Club* series. Raina will give a 60-minute talk about her life in comics. A book signing will follow the presentation. It will take place at the Coppell Arts Center. No tickets or registration are required. Doors open at 2:30 pm. Attendees are welcome to bring one book for Raina to sign. Books will be available for purchase at the event through Talking Animals books in Grapevine.

Flow Forward: Period Talk Workshop Sunday, Sept. 22 2:00 p.m.-3:00 p.m.

Period Talk is an educational program developed with the goal to engage, educate, and empower menstruators and non-menstruators alike. Join Flow Forward's Mahek Mehta to learn about menstruation and important advocacy tools, as well as make new friends and break the stigma. PERIOD. The Flow Forward initiative aims to empower girls in the community through period education and support.

Coppell Historians: Cozby 50th Sunday, Oct. 19 2:00 p.m-3:30 p.m.

Join us for a conversation with Coppell Community Members who have remarkable stories to share about the history of the Cozby Library and of Coppell. Included in the panel are former City Manager Clay Phillips, Richard and Barbara Lee, Vonita White, and Linda Barnett

The library's full calendar of events can be found at cozbylibrary.librarymarket.com.

Future Agenda Suggestions (No discussion or deliberation)

Library Board Goals & Objectives

1. Participate in the implementation of the Library's Strategic Plan
 - a. Library services reflect the Coppell community and its many facets.
 - b. Library services and information are conveniently accessible to all.
 - c. Library maintains a healthy network of partners throughout the Coppell community.
 - d. Library services are provided in an effective and sustainable manner.
2. Support and promote the Friends of the Coppell Public Library
3. Promote the Library by active individual participation in Library programs, outreach, and community events
 - a. Attend Library programs and Council meetings.
 - b. Represent the Library Board at City and civic events.
 - c. Actively use social media to market Library activities.

Our Vision

The Cozby Library and Community Commons is the heart of the community where citizens are empowered to Imagine, Discover, Engage and Achieve in an environment that cultivates curiosity, collaboration, and creativity.

Our Mission

We serve our community by helping our citizens develop their talents, acquire knowledge, embrace their passions, and fulfill their dreams.