



## MEMORANDUM

**To:** Mayor and City Council

**From:** Kumar Gali, P.E., Assistant Director of Public Works  
Kent Collins, P.E., Director of Public Works

**Date:** December 13, 2022

**Reference:** Consider approval to purchase five pickup trucks from Caldwell Country Chevrolet through BuyBoard Purchasing Cooperative for replacement of existing vehicles, as provided in the Capital Fleet Replacement Fund, in the amount of \$323,737.20; and authorizing the City Manager to sign all necessary documents.

**2040:** Sustainable Government

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### Introduction:

The purpose of this agenda item is to seek approval from Council for purchase of five pickup trucks through BuyBoard Purchasing Cooperative from Caldwell Country Chevrolet for replacement of existing Parks and Recreation Operations vehicles.

### Background:

To operate a clean, efficient, and reliable fleet, Public Works sets an initial life expectancy on all vehicles & equipment introduced into the fleet. During its service life, each vehicle & piece of equipment is subject to close monitoring of availability, operating cost, accumulated miles/hours, condition, obsolescence, and the ability to perform required tasks. The vehicles being replaced have reached the end of useful service life and it has been determined that replacement is necessary.

Below is the breakdown of the five vehicle purchases, including additional equipment installations:

Vehicles	Purchase Price (\$)
2023 Chevrolet 2500 (3)	\$187,324.60
2023 Chevrolet 2500 with Lift Gate (1)	\$67,483.20
2023 Chevrolet 2500 with Irrigation Bed (1)	\$68,929.40

**Benefit to the Community:**

These fleet vehicles are essential pieces of equipment used by Parks and Recreation Operations to perform their daily duties that provide our community with a well-maintained city infrastructure.

**Legal Review:**

The Procurement Division has reviewed the documents and determined that this is an appropriate method of contracting with the vendor.

**Fiscal Impact:**

The fiscal impact of this Agenda Item is \$323,737.20 as provided in the Capital Fleet Replacement Fund.

**Recommendation:**

The Public Works Department recommends approval of this purchase.