



## MEMORANDUM

**To:** Mayor and City Council

**From:** Lauren Thoden, City Secretary

**Date:** February 10, 2026

**Reference:** Consider approval of a Resolution ordering a General Municipal Election to be held on May 2, 2026, for City Council Places 1, 3, 5, and 7; and authorizing the Mayor to sign and execute a Joint Election Agreement with Dallas and Denton Counties.

**2040:** **Sustainable City Government**

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### **Introduction:**

For the May 2, 2026 election date, political subdivisions are required by state law to order a general election by Friday, February 13<sup>th</sup>. City Council Places 1, 3, 5, and 7, will go to the voters at the upcoming election. Staff recommends ordering the election at the end of January to allow for any amendments to the order that might be needed.

The first day to file an application for a place on the May 2, 2026, ballot is January 13<sup>th</sup>, and the last day is February 13<sup>th</sup> by 5:00 p.m. Candidate packets can be found online at the city's website or can be picked up in person at the City Secretary's Office, located at 255 Parkway Blvd.

The Dallas and Denton County Elections Administrations will have the cost estimate for administering the election submitted after the date of this City Council meeting. However, the cost is not anticipated to exceed the budgeted amount of \$70,000.00 for this election.

Town Center will serve as a polling location for Early Voting and Election Day for Dallas County residents. Once the contracts and polling locations have been received from the Denton County Elections Administration, the City's website will be updated accordingly with voting locations for Denton County residents.

### **Benefit to the Community:**

The item ensures that the City of Coppell's elections are uniform, consistent, and compliant with applicable statutory deadlines/requirements.

### **Legal Review:**

City Attorney Robert Hager has reviewed the Resolution.

**Fiscal Impact:**

The fiscal impact of this agenda item is not to exceed \$70,000.00, as budgeted.

**Recommendation:**

Staff recommends approval.