



MEMORANDUM

To: Mayor and City Council

From: Ashley Owens, City Secretary

Date: January 23, 2024

Reference: Consider approval of a Resolution ordering a General Municipal Election to be held on May 4, 2024, for Mayor and City Council Places 2, 4, and 6; and authorizing the Mayor to sign and execute a Joint Election Agreement with Dallas and Denton Counties.

2040: Sustainable City Government

Introduction:

For the May 4, 2024, election date, political subdivisions are required by state law to order a general election by Friday, February 16th. Mayor and City Council Places 2, 4, and 6, will go to the voters at the upcoming election. Staff recommends ordering the election at the end of January to allow for any amendments to the order that might be needed.

The first day to file an application for a place on the May 4, 2024, ballot is January 17th, and the last day is February 16th by 5 p.m. Candidate packets can be found online at the city's website or can be picked up in person at the City Secretary's Office.

City staff has received a cost estimate and contract from Dallas County in the amount of \$28,890.69 for this election. Town Center will serve as a polling location for Early Voting and Election Day for Dallas County residents.

The Denton County Elections Department will hold their meeting after the date of this City Council meeting. Once the cost estimate and contract for Denton County has been received, the city's website will be updated with the necessary voting locations for Denton County residents.

Benefit to the Community:

The item ensures that the City of Coppell's elections are uniform, consistent, and compliant with applicable statutory deadlines/requirements.

Legal Review:

City Attorney Robert Hager has reviewed the Resolution.

Fiscal Impact:

The fiscal impact of this agenda item is \$28,890.69 as budgeted.

Recommendation:

Staff recommends approval.