



MEMORANDUM

To: Mayor and City Council

From: Kent Collins, P.E., Director of Public Works

Date: January 26, 2021

Reference: Amendment to Project Management Contract with Online Business Systems for implementation of Enterprise Asset Management System

2030: Sustainable City Government, Goal 3
Excellent and Well-maintained City Infrastructure and Facilities

General Information:

- Online Business Systems assists the city with project management services associated with system software implementation.
- Current contract needs to be extended to cover implementation of Cartegraph Systems OMS enterprise asset management software.
- Contract amendment cost is \$200,000.00.

Introduction:

Consider approval of an amendment to the Online Business Systems (OBS) agreement, in an amount of \$200,000.00, for Enterprise Asset Management (EAM) Project Management Services; and authorizing the City Manager to sign any necessary documents.

Analysis:

The City implemented a system for the management of work orders, permitting, and work management in 2016. This system, Tyler Public Maintenance Management, was implemented in conjunction with a separate system to handle the land development process. Tyler has ceased development and refinement of the current work order system. Staff is recommending implementation of Cartegraph OMS and that contract is presented for consideration in a companion agenda item.

This item is to amend the existing contract with Online Business Systems to provide project management services for the duration of Cartegraph OMS implementation. Online Business

Systems has assisted the city since 2016 with the management, review, and implementation of software systems.

Legal Review:

The contract was reviewed by the City Attorney.

Fiscal Impact:

The fiscal impact of this Agenda item is \$200,000.00, as provided in undesignated fund balance in the General Fund, Drainage Utility Fund, and Water/Sewer Utility Fund.

Recommendation:

The Public Works Department recommends approval of this contract.