



MEMORANDUM

To: Mayor and City Council

From: Mike Land, City Manager

Date: February 23, 2018

Reference: Citizens Agenda Request – Venky Venkatraman

2030: Special Place to Live - Goal 4: Quality Mobility Within Coppell

General Information:

On February 11, 2018 Mr. Venkatraman submitted a Citizen's Agenda Request with multiple items. His request was reviewed in accordance with the following section of the City of Coppell's Code of Ordinances:

1-10-6.1.2. Citizens' submission of agenda items.

A. Any resident of the City of Coppell shall have the right and opportunity to submit a request to place an agenda item for a subject for which the city council can legally take action. A request by a citizen to place an item on an agenda must be submitted in writing to the office of the city manager no later than 10:00 a.m., ten business days preceding the regular meeting at which the request is to be considered. The request must clearly state the nature and subject for which the council has subject matter jurisdiction. Once an agenda item has been considered by the city council, that issue or subject may not be placed on a future agenda by a resident sooner than 12 months from council meeting where such subject was considered.

B. In the opinion of the city manager the agenda's the requested meeting is lengthy, he or she may defer the item to the next regular meeting of the council. In the case of a delay, the city manager will notify the citizen of the delay no later than the Friday preceding the regular meeting requested by the citizen. In no case, may a citizen's request be delayed for more than one regular meeting.

C. If the request does not state an actionable subject for which the council has jurisdiction, the citizen shall be advised in writing and the matter will not be placed on the agenda or may be referred to a future council workshop consideration. Once an item has been placed on an agenda or considered by council at a duly convened meeting, any further consideration of the subject shall be at the sole discretion of council.

1. If the item is not something which the City Council can legally take action on, a citizen may still address the City Council at any time during the "Citizen Appearance" portion of a regular City Council meeting. The ordinance states:

1-10-6.2.1. Citizen appearance.

Persons wishing to speak on any matter other than an item scheduled for a public hearing on the agenda, must sign a register and list their residence address, provided by the city secretary on a table outside the council chambers, and such persons may be heard only at the "citizens appearance" portion of a regular meeting or special meeting. Each speaker must state his or her name and address of residence. Presentations by individuals during the "citizens appearance" shall be limited to two minutes each. An individual speaker's time may be extended for an additional two minutes with the approval of a majority of the council members present. There shall be a cumulative limit of 20 minutes allotted of any regular or special council meeting. Those persons who signed up to speak at the "citizens appearance" shall be called upon in the order that they have signed the provided register. No personal attacks by any speaker shall be made against any member of the council, mayor, individual, group or corporation (Charter Article 3, [Section 3.12](#)).

After reviewing the items with the City Attorney, it was determined that only one item, concerning the installation and operation of restricted turning lanes at the intersection of Cowboy and Parkway should be considered by the Coppell City Council.

The issue Mr. Venkatraman is limited to for this agenda item is as stated in his email submission dated February 11, 2018:

["Issues with making both lanes Right-turn only thus preventing citizens from turning left on Parkway Blvd to return home from the school and causing traffic hazards by compelling these citizens to make a right and then make U-Turns \(see attached emails from George Marshall\)"](#)

The other matters raised by Mr. Venkatraman in his request are either technical in nature or beyond the scope or responsibility as they relate to Municipal Court Trial proceedings.

As I communicated with Mr. Venkatraman, the Coppell City Council will receive his information and presentation during the regular portion of the City Council meeting on Tuesday February 23, 2018.

If after his presentation, the item is something that the City Council may want to consider further and potentially act upon, the item would be scheduled by the City Council for another Council meeting to be held later. Recall, the primary purpose for the Citizens Agenda item is to give a citizen an opportunity to present information specific to the question being asked of the Council. It is a time for the Council to listen and review the information presented. All comments from

the requestor should be directed to the City Council. With that understanding, the Council may or may not choose to ask questions after the presentation. The City Council may hear the requestor's presentation and take it under advisement asking for staff to prepare additional information for them to consider at some later date or the Council may determine that they do not want to consider the matter and the item therefore will not be placed on a future Council agenda.