



MEMORANDUM

To: Mayor and City Council

From: James D. Meier, P.E., Assistant Director of Public Works
Mike Garza, P.E., Director of Public Works

Date: May 26, 2026

Reference: Consider approval to enter a Standard Purchase Contract with Core and Main, LP; as the primary vendor for the annual purchase of Water and Wastewater System Materials; utilizing Bid #Q-0226-03; in the amount of \$93,150.00; as budgeted in the Water/Sewer Fund; and authorizing the City Manager to sign any necessary documents.

2040: Sustainable Government

Introduction:

This agenda item is being presented to consider approval to enter into a Standard Purchase Contract with Core and Main, LP as the primary vendor for the annual purchase of Water and Wastewater System Materials represented in Bid #Q-0226-03 in the amount of \$93,150.00 as budgeted in the Water/Sewer Fund, and authorizing the City Manager to sign any necessary documents.

Background:

The FY 2026 Water/Sewer Fund includes budgeted funds for the purchase of water and wastewater materials used for routine maintenance and repairs of the City's water and wastewater systems. The approved budget for these parts and materials is \$93,150.00.

To ensure the City receives the best overall value for these materials, Public Works periodically solicits competitive bids to establish unit pricing for an inventory of commonly used goods that can be stocked and fulfilled in a timely manner. This contract was previously awarded to Core & Main LP in January 2021.

The bid consists of five (5) groups totaling more than 200 items. Quantities identified in the bid documents are based on prior years' usage and are used to establish accurate unit pricing for materials that may be needed throughout the contract period. While not every item will necessarily be purchased, establishing unit pricing in advance allows staff to efficiently procure materials as maintenance needs arise.

On February 24, 2026, the City received bids from three (3) vendors. Core & Main LP submitted the most complete and responsive bid. The other two (2) vendors did not provide complete pricing for every item within each group. The total listed on the attached bid packet is for comparison purposes only. The purchase of materials will be limited to the available budget. Two of the bids received were incomplete or non-responsive. Due to the pricing, bid response, previous customer service and performance experienced during the previous contract term, Public Works and Purchasing have determined that Core & Main provide the total best solution and recommend awarding the contract renewal to Core & Main LP.

Benefit to the Community:

To provide Sustainable Government, this contract will provide the total best solution for the annual purchase of materials for continued operation and maintenance of the City's water and sewer infrastructure.

Legal Review:

The Procurement Department has reviewed the documents and Standard Purchase Contracts are reviewed periodically by the City Attorney.

Fiscal Impact:

The fiscal impact of this agenda item is \$93,150.00 as budgeted in the Water/Sewer Fund.

Recommendation:

The Public Works Department recommends approval of this item.