



MEMORANDUM

To: Mayor and City Council

From: Ashley Owens, City Secretary

Date: December 12, 2023

Reference: Consider approval of a Resolution declaring a vacancy for City Council Place 5 and ordering a Special Election on May 4, 2024, to fill the unexpired term; and, authorizing the Mayor to sign and execute a Joint Election Agreement with Dallas and Denton Counties.

2040: Sustainable City Government

Introduction:

Councilmember Place 5 John Jun has declared himself as a candidate for another elected position in the State of Texas. The Texas Constitution requires that an elected official who is serving a three-year term resigns his position upon declaring or filing for another elective office. City Council must declare a vacancy for Place 5 for the unexpired term and order a Special Election for May 4, 2024, which is the next uniform election date. The candidate filing period for the Special Election for Place 5 is January 17 through February 16, 2024.

City staff will be meeting with Dallas and Denton County in the coming weeks to obtain contracts for election services. These contracts will address polling locations for both Early Voting and Election Day, and the costs associated with holding the election.

The General Election for Mayor, City Council Place 2, Place 4, and Place 6 will also be held on May 4, 2024. Early voting for the General and Special Election will be April 22nd – 30th.

Benefit to the Community:

The item ensures that the City of Coppel's elections are uniform, consistent, and compliant with applicable statutory deadlines/requirements.

Legal Review:

City Attorney Robert Hager has reviewed the Resolution.

Fiscal Impact:

N/A

Recommendation:

Staff recommends approval.