



City of Coppel, Texas

255 E. Parkway Boulevard
Coppel, Texas
75019-9478

Meeting Agenda

City Council

Tuesday, September 28, 2021

5:30 PM

Council Chambers

WES MAYS
Mayor

BRIANNA HINOJOSA-SMITH
Mayor Pro Tem

CLIFF LONG
Place 1

JOHN JUN
Place 5

DON CARROLL
Place 3

BIJU MATHEW
Place 6

KEVIN NEVELS
Place 4

MARK HILL
Place 7

MIKE LAND
City Manager

Notice is hereby given that the City Council of the City of Coppel, Texas will meet in Regular Called Session at 5:30 p.m. for Executive Session, Work Session will follow immediately thereafter, and Regular Session will begin at 7:30 p.m., to be held at Town Center, 255 E. Parkway Boulevard, Coppel, Texas.

As authorized by Section 551.071(2) of the Texas Government Code, this meeting may be convened into closed Executive Session for the purpose of seeking confidential legal advice from the City Attorney on any agenda item listed herein.

The City of Coppel reserves the right to reconvene, recess or realign the Work Session or called Executive Session or order of business at any time prior to adjournment.

The purpose of the meeting is to consider the following items:

1. Call to Order
2. Executive Session (Closed to the Public) 1st Floor Conference Room

Section 551.071, Texas Government Code - Consultation with City Attorney.

- A. Seek Legal Advice from City Attorney regarding zoning ordinance and accessory structures.
- B. Seek Legal Advice from City Attorney regarding drainage channel

program.

Section 551.087, Texas Government Code - Economic Development Negotiations.

- C. Discussion regarding economic development prospects located west of Belt Line Road and south of Dividend Road.

Section 551.072, Texas Government Code - Deliberation regarding Real Property and Section 551.071, Texas Government Code - Consultation with City Attorney.

- D. Discussion regarding real property located south of East Belt Line Road and east of South Belt Line Road and bond indebtedness.

3. Work Session (Open to the Public) 1st Floor Conference Room

- A. Discussion regarding agenda items.
B. Discussion regarding temporary signage.
C. Update on draft Social Media Policy.

Attachments: [Memo - Temp Sign Ordinance Moratorium Expiration.pdf](#)

[Memo - Social Media Policy.pdf](#)

[Elected Officials Social Media Policy Redline.pdf](#)

Regular Session

4. Invocation 7:30 p.m.

5. Pledge of Allegiance

6. Citizens' Appearance

Proclamations

7. Consider approval of a Proclamation naming the month of October, "National Breast Cancer Awareness Month," and authorizing the Mayor to sign.

Attachments: [2021 National Breast Cancer Awareness Month.pdf](#)

8. Consider approval of a Proclamation naming the month of October as "Fire Prevention Month," and authorizing the Mayor to sign.

Attachments: [2021 Fire Prevention Month Proclamation.pdf](#)

9. Consider approval of a Proclamation naming "National Night Out" on Tuesday, October 5, 2021; providing for City Council support and endorsement of National Night Out festivities; and authorizing the Mayor to sign.

Attachments: [National Night Out 2021 Proclamation.pdf](#)

10. Consent Agenda

- A.** Consider approval of minutes: September 14, 2021.
Attachments: [CM 2021-09-14.pdf](#)
- B.** Consider approval of the Second Amended and Restated Interlocal Cooperation Agreement by and between the City of Coppell and Denton County Transportation Authority to provide transportation services for Coppell businesses; and authorizing the Mayor to sign.
Attachments: [Memo - Workforce Transit extension.pdf](#)
[Second Amendment and Restated Int Cooperation Agreement.pdf](#)
- C.** Consider approval of awarding a one-year renewal of city wide holiday decoration and lighting services contract to Premier Lighting for a one-year period; beginning November 1, 2021; in the amount of \$179,520.00; as budgeted in the General fund; and authorizing the City Manager to sign all necessary documents
Attachments: [Holiday Lights Memo.pdf](#)
[Holiday Lights Bid Tab.pdf](#)
[Holiday Lights Program.pdf](#)
[Holiday Lights Exhibit.pdf](#)
[Premier Signed Contract.pdf](#)
[Holiday Lights Proposal.pdf](#)
- D.** Consider approval of Change Order #1 with Rebcon Inc.; for the construction of a hike and bike trail extension along Parkway Boulevard on the Intersections project; in the amount of \$169,755.50; funded through Bond proceeds; and authorizing the City Manager to sign all necessary documents.
Attachments: [DTII Change Order 1 Memo.pdf](#)
[DTII Exhibit.pdf](#)
[DTII Trail Quote.pdf](#)
- E.** Consider approval of Change Order #4 with Pape Dawson Engineers for the Plantation/Mossy Oaks project; in the amount of \$38,500.00; due to cost escalation for additional time between original design bid rates in February 2016 to current rates for final design and construction administration; as budgeted in the ¼ cent Sales Tax fund; and authorizing the City Manager to sign all necessary documents.
Attachments: [Pape Dawson Change Order 4 Memo](#)
[Executed Pape Dawson Contract](#)
[Change Order #4](#)
- F.** Consider approval of contract addendum for the renewal for third party claims administration services with UMR, Inc. in the amount of

\$196,500.00 as budgeted in FY 21-22; and authorizing the City Manager to sign all necessary documents.

Attachments: [Memo - UMR ASO Renewal.pdf](#)

[City of Coppell UMR Renewal v1.pdf](#)

- G.** Consider approval of the renewal contract with Tru Services (Liberty Mutual) for medical group excess loss insurance in the amount of \$409,479.00 as budgeted in FY 21-22; and authorizing the City Manager to sign all necessary documents.

Attachments: [Memo - Tru Services Stop Loss Insurance.pdf](#)

[City of Coppell Renewal Complete Policy.pdf](#)

- H.** Consider approval of a renewal policy for fully insured organ transplant coverage with Tokio Marine - HCC in the amount of \$76,000.00 as budgeted in FY 21-22; and authorizing the City Manager to sign all necessary documents.

Attachments: [Memo - Tokio Marine Insurance Organ Transplant Policy.pdf](#)

[Tokio Marine Renewal.pdf](#)

- I.** Consider approval of the renewal contract for the procurement of Life, Accidental Death and Dismemberment (AD&D), Short Term Disability and Long Term Disability (LTD) with Mutual of Omaha in the amount of \$188,544.00 as budgeted in FY 21-22; and authorizing the City Manager to sign all necessary documents.

Attachments: [Memo - Mutual of Omaha Life.pdf](#)

[Contingent on VTL Increase Renewal Life.pdf](#)

- J.** Consider approval of Consulting Contract with Holmes Murphy and Associates for employee benefits consulting, wellness services and other related benefit programs in the amount of \$105,000.00 as budgeted in FY 21-22; and authorizing the City Manager to sign all necessary documents.

Attachments: [Memo - Holmes Murphy Renewal.pdf](#)

[Holmes Murphy-Scope of Services.pdf](#)

[Holmes Murphy and Associates Professional Services Agreement.pdf](#)

- K.** Consider approval of an Interlocal Cooperation Agreement between Carrollton, Farmers Branch, Coppell, Addison and Dallas County, Texas, for a Mental Health and Justice Systems Assessment to study and provide recommendations regarding prevention-oriented mental health services and the reduction of emergency and first responder systems for mental health services, in the amount of \$25,000.00, funded by American Rescue Plan Act funds, and authorizing the Mayor to sign.

Attachments: [Staff Memo - Meadows Assessment ILA.pdf](#)

[ILA for Mental Health and Justice System Assessment.pdf](#)

[Exhibit A - Metrocrest Needs Assessment Proposal.pdf](#)

- L.** Consider approval of a Resolution of the City of Coppell in support of the Dallas Area Rapid Transit Resolution Nos. 210061 and 210103 related to the adoption of the Silver Line Light Rail alignment; providing for authorization to exercise eminent domain to acquire right-of-way within the corporate limits; and authorizing the Mayor to sign.
Attachments: [DART memo.pdf](#)
[Resolution with Exhibit.pdf](#)
- M.** Consider approval of a contract for the renewal of an Interlocal Agreement with Trinity River Authority, effective October 1, 2021, through September 30, 2022, in the amount of \$9,500.00; as budgeted in FY 21-22; and authorizing the Mayor to sign.
Attachments: [Trinity River Authority Memo 2021-2022.pdf](#)
[Exhibit B - TRA Regulatory Services Contract 21-22.pdf](#)
[Attachment A - Regulatory Services and Compliance Fees FY 2022.pdf](#)
- N.** Consider approval of the renewal of the Dallas County Health and Human Services Interlocal Government Agreement for mosquito spraying; effective October 1, 2021, through September 30, 2022; in an amount not to exceed \$60,000.00; as budgeted in FY 21-22; and authorizing the Mayor to sign.
Attachments: [DCHHS Mosquito Control Memo 2021-2022.pdf](#)
[Mosquito Ground Control Agreement 2021-2022.pdf](#)
- O.** Consider approval of the renewal of the Dallas County Health and Human Services Interlocal Government Agreement, effective October 1, 2021, through September 30, 2022; in the amount of \$3,131.00; as budgeted in FY 21-22; and authorizing the Mayor to sign.
Attachments: [DCHHS Memo.pdf](#)
[ILA Health Services City of Coppell 2022.pdf](#)
[Exhibit A 2022 Fee Schedule.pdf](#)
[Exhibit B FY2022 Health Services.pdf](#)
[Exhibit C FY2022 Health Services.pdf](#)
[Exhibit D FY2022 Health Services.pdf](#)
- P.** Consider approval of an Interlocal Agreement between the City of Coppell and Wise County for cooperative purchasing activities; and authorizing the Mayor to sign.
Attachments: [Memo for ILA Wise County.pdf](#)
[Interlocal Agreement.pdf](#)
- Q.** Consider approval and adoption of the FY 2021-2022 Council Goals and Staff Work Plan.
Attachments: [FY22 Work Plan Memo.pdf](#)
[21-22 Work Plan.pdf](#)

- R. Consider approval of the City of Coppell's Elected and Appointed Officials' Social Media policy.

Attachments: [City of Coppell Elected Officials Social Media Policy.pdf](#)

End of Consent Agenda

11. CONTINUED PUBLIC HEARING:
Consider approval of PD-213R6-H, Live/Work, Lost Creek Addition, Lot 27, Block 1, a zoning change request from PD-213R2-H (Planned Development-213 Revision 2 - Historic) to PD-213R6-H (Planned Development-213 Revision 6 - Historic) to attach a Detail Site Plan for five, two-story 4,500-square-foot (3,000 square foot air conditioned) live/work buildings and a common parking area on 0.71 acres of property located at the northeast corner of S. Coppell Road and Heath Lane, at the request of Chris Collins, being represented by Greg Frnka, GPF Architects LLC.

Attachments: [City Council Memo.pdf](#)

[New Site Plan \(revised\).pdf](#)

[Surrounding Density Map.pdf](#)

[Concession Summary \(submitted by applicant\).pdf](#)

12. Consider approval of an Ordinance of the City of Coppell, Texas, amending Ordinance No. 2020-1542, the budget for Fiscal Year October 1, 2020, through September 30, 2021, and authorizing the Mayor to sign.

Attachments: [Memo Budget Amendment September 28, 2021.pdf](#)

[Budget Amendment September 28, 2021.pdf](#)

13. **City Manager Reports - Project Updates and Future Agendas**

14. **Mayor and Council Reports**

Report by the City Council on recent and upcoming events.

15. **Public Service Announcements concerning items of community interest with no Council action or deliberation permitted.**

16. **Necessary Action from Executive Session**

17. **Adjournment**

Wes Mays, Mayor

CERTIFICATE

I certify that the above Notice of Meeting was posted on the bulletin board at the City Hall of the City of Coppell, Texas on this 24th day of September, 2021, at _____.

Ashley Owens, City Secretary

PUBLIC NOTICE - STATEMENT FOR ADA COMPLIANCE AND OPEN CARRY LEGISLATION

The City of Coppell acknowledges its responsibility to comply with the Americans With Disabilities Act of 1990. Thus, in order to assist individuals with disabilities who require special services (i.e. sign interpretative services, alternative audio/visual devices, and amanuenses) for participation in or access to the City of Coppell sponsored public programs, services and/or meetings, the City requests that individuals make requests for these services seventy-two (72) hours – three (3) business days ahead of the scheduled program, service, and/or meeting. To make arrangements, contact Kori Allen, ADA Coordinator, or other designated official at (972) 462-0022, or (TDD 1-800-RELAY, TX 1-800-735-2989).