



City of Coppell, Texas

255 E. Parkway Boulevard
Coppell, Texas
75019-9478

Minutes City Council

Tuesday, November 8, 2022

5:30 PM

Council Chambers

WES MAYS
Mayor

BIJU MATHEW
Mayor Pro Tem

CLIFF LONG
Place 1

KEVIN NEVELS
Place 4

BRIANNA HINOJOSA-SMITH
Place 2

JOHN JUN
Place 5

DON CARROLL
Place 3

MARK HILL
Place 7

MIKE LAND
City Manager

Present 8 - Wes Mays;Cliff Long;Brianna Hinojosa-Smith;Don Carroll;Kevin Nevels;John Jun;Biju Mathew and Mark Hill

Also present were Deputy City Managers Vicki Chiavetta and Traci Leach, City Attorney Robert Hager, City Secretary Ashley Owens, and Deputy City Secretary Sara Egan.

The City Council of the City of Coppell met in Regular Session on Tuesday, November 8, 2022 at 5:30 p.m. in the City Council Chambers of Town Center, 255 Parkway Boulevard, Coppell, Texas.

1. Call to Order

Mayor Wes Mays called the meeting to order, determined that a quorum was present and convened into the Executive Session at 5:31 p.m.

2. Executive Session (Closed to the Public) 1st Floor Conference Room

Section 551.074, Texas Government Code - Personnel Matters

A. Discussion regarding Alternate Municipal Judge.

Section 551.071, Texas Government Code - Consultation with City Attorney.

B. Consultation with City Attorney for legal advice regarding enforcement of Building and Maintenance Code for substandard buildings and structures for Riverchase Apartments.

C. Consultation with City Attorney for legal advice and updates concerning legal authority to regulate short term rentals.

Discussed under Executive Session.

3. Work Session (Open to the Public) 1st Floor Conference Room

Mayor Wes Mays adjourned the Executive Session at 6:20 p.m. and convened into the Work Session at 6:22 p.m.

- A. Discussion regarding agenda items.
- B. Discussion regarding staffing at the Coppell Arts Center.
- C. Discussion regarding proposed Heritage Museum and other structures/buildings in Old Town.
- D. Discussion regarding the Legislative Agenda.
- E. Discussion regarding the Board and Commission Appointments.

Items A-B discussed under Work Session. Item E was discussed under Consent Agenda Item B.

Regular Session

Mayor Wes Mays recessed the Work Session at 7:27 p.m. and convened into the Regular Session at 7:35 p.m.

4. Invocation 7:30 p.m.

Ms. Beth Kellner with First United Methodist Church gave the invocation.

5. Pledge of Allegiance

Mayor Wes Mays and the City Council led those present in the Pledge of Allegiance.

Proclamations

6. Consider approval of a Proclamation naming the week of November 7-11, 2022, as "Municipal Court Week"; and authorizing the Mayor to sign.

Mayor Wes Mays read the proclamation into the record and presented the same to Municipal Court staff.

A motion was made by Councilmember Brianna Hinojosa-Smith, seconded by Councilmember Cliff Long, that this Agenda Item be approved. The motion passed by an unanimous vote.

7. Citizens' Appearance

Mayor Wes Mays asked for those who signed up to speak:

- 1) Barbara Bailey, 232 Plantation Drive, spoke in regards to curbs and sidewalks in her neighborhood.
- 2) Jack Henderson, 617 Pheasant Lane, spoke in regards to an indoor pickle ball facility for seniors.

8. Consent Agenda

Mayor Pro Biju Mathew requested Item B to be considered separate from the Consent Agenda.

- A.** Consider approval of the Minutes: October 25, 2022.

A motion was made by Councilmember Kevin Nevels, seconded by Councilmember Don Carroll, that Consent Agenda Items A, C through G, and it be approved. The motion passed by an unanimous vote.

- C.** Consider award of a bid and for contract with Nortex Concrete Lifting and Stabilization, Inc.; annual street repair/mud jacking program in the amount of \$120,000.00; as budgeted in Infrastructure Maintenance Fund; and authorizing the City Manager to sign all necessary documents.

A motion was made by Councilmember Kevin Nevels, seconded by Councilmember Don Carroll, that Consent Agenda Items A, C through G, and it be approved. The motion passed by an unanimous vote.

- D.** Consider approval to enter into an engineering design contract with Pacheco Koch Consulting Engineers, LLC.; for the reconstruction of Bullock Drive and Howell Drive; in the amount of \$213,777.50; funded from fund balance of the Infrastructure Maintenance Fund; and authorizing the City Manager to sign necessary documents.

A motion was made by Councilmember Kevin Nevels, seconded by Councilmember Don Carroll, that Consent Agenda Items A, C through G, and it be approved. The motion passed by an unanimous vote.

- E.** Consider approval to enter into a contract with Ubeo for printing services, DIR contract# DIR CPO-4435, in the amount of \$102,228.00 as budgeted; and authorizing the City Manager to sign all necessary documents.

A motion was made by Councilmember Kevin Nevels, seconded by Councilmember Don Carroll, that Consent Agenda Items A, C through G, and it be approved. The motion passed by an unanimous vote.

- F.** Consider approval of funding the purchase of an Outdoor Warning System (OWS), from Perry Weather, in the amount of \$150,173.00.

A motion was made by Councilmember Kevin Nevels, seconded by

Councilmember Don Carroll, that Consent Agenda Items A, C through G, and it be approved. The motion passed by an unanimous vote.

- G.** Consider approval to enter into an agreement between the City of Coppell and Metrocrest Services, Inc., to provide a grant in the amount of \$375,000 over a three-year period using American Rescue Plan Act (ARPA) funds; and authorizing the City Manager to sign all necessary documents.

A motion was made by Councilmember Kevin Nevels, seconded by Councilmember Don Carroll, that Consent Agenda Items A, C through G, and it be approved. The motion passed by an unanimous vote.

End of Consent Agenda

Mayor Wes Mays recessed the Regular Session at 7:56 p.m. and convened into the Executive Session.

Executive Session (Closed to the Public) 1st Floor Conference Room

Section 551.071, Texas Government Code - Consultation with City Attorney.

Discussed under Executive Session.

Mayor Wes Mays adjourned the Executive Session at 8:00 p.m. and reconvened into the Regular Session at 8:01 p.m.

- B.** Consider approval of appointments with terms beginning January 1, 2023 to the City's Boards and Commissions.

Presentation: Ashley Owens, City Secretary made a presentation to the City Council.

Mayor Pro Tem Biju Mathew would like to discuss the composition of the Coppell Recreation Development Corporation in a future meeting agenda.

A motion was made by Brianna Hinojosa-Smith, seconded by Councilmember Kevin Nevels, that this Consent Item B be approved. The motion passed by an unanimous vote.

- 9.** Consider approval of a contract for an Alternate Municipal Judge of the Coppell Municipal Court of Record No. 1 of the City of Coppell; and authorizing the City Manager to sign all necessary documents.

Presentation: Vicki Chiavetta, Deputy City Manager made a presentation to the City Council.

A motion was made by Councilmember Kevin Nevels, seconded by Councilmember Cliff Long, that this Agenda Item be approved. The motion passed by an unanimous vote.

- 10.** Swearing in of Alternate Municipal Judge.

The Oath of Office will be completed at a later time.

11. Consider award of a bid to Rebcon, LLC. for the construction of the Moore Road Boardwalk Project (MRBP), in the amount of \$1,952,477.31 available through the American Recovery Plan Act; and authorizing the City Manager to sign all necessary documents.

Presentation: Adam Richter, Assistant Director of Parks & Recreation made a presentation to the City Council.

A motion was made by Councilmember Mark Hill, seconded by Councilmember Don Carroll, that this Agenda Item be approved. The motion passed by an unanimous vote.

12. **City Manager Reports - Project Updates and Future Agendas**

On South Belt Line the traffic switch has occurred and Phase 2 will begin on the north end working south.

The Intersection project at Bethel School is open. It is expected to have the 121 service road back on track this week. The City is still waiting on Oncor to move the electric meter.

Mockingbird, Falcon, Dividend panel replacement is complete. Moore & Sandy Lake panel replacement is ongoing.

Denton Creek grade control structure construction is scheduled to start during the week of November 21st. Schedule is fluid based on creek conditions and releases from Lake Grapevine, but completion is expected first quarter of 2023.

13. **Mayor and Council Reports**

Report by Mayor and City Council on recent and upcoming events.

Document Shredding is happening this Saturday at the Coppell Service Center, November 12th from 8 AM – 12 PM. Visit the website for more details

Join Allies for a presentation and interactive discussion about allyship. Learn what being an ally means, why it is important and how it applies to you in everyday life on November 15th from 6:00 PM - 7:30 PM at Cozby Library.

Registration is open for the 4th Annual Coppell Gobble Wobble 5K & Fun Run! Run (or walk) the 5K, take part in the Fun Run, or participate virtually! To participate, complete your registration by Friday, November 11. Registration is \$35 for adults and \$20 for children. Proceeds will be donated to Coppell Animal Services to provide food and other necessities to animals in need over the holiday season.

A friendly reminder that Administrative Offices will close at noon on Wednesday, November 23rd and will remain closed for the holiday. Business will resume to normal hours on Monday, November 28th.

14. Council Committee Reports concerning items of community involvement with no Council action or deliberation permitted.

- A. Report on Dallas Regional Mobility Coalition - Councilmember Don Carroll
- B. Report on Woven Clinic - Councilmember Mark Hill
- C. Report on Metrocrest Services - Councilmember Biju Mathew

Councilmember Don Carroll reported the following:

Dallas Regional Mobility Coalition: Over the last quarter of the DRMC highlights we've had guest speakers such as State Senator Robert Nichols who is the Senate Transportation Committee Chair out of East Texas join us give us updates on all things Transportation as they head into legislative session. Last month we had State Senator Kelly Hancock out of Tarrant County join us and talk about the upcoming legislation session for 2023. The legislative agenda for the DRMC – Item one, support efforts to eliminate the sunset day for prop one to ensure continued investment in transportation infrastructure. Item two, support efforts to extend the sunset date for proposition seven to ensuring continued investment in transportation infrastructure. Item three, support the passage and implementation of an electric vehicle fee to ensure electric vehicles pay their fair share of Transportation cost. Item four, to collaborate with TxDOT to expand their multimodal approach to the transportation needs of Texas which includes Metropolitan public transportation within the footprint. Item five, to support TxDOT and the North Central Texas council of governments efforts to improve the safety of the Statewide transportation system and reduce overall traffic facilities as they've escalated in the last couple of years. Item six, to provide cities and counties with expanded tools for land use control to preserve future Transportation corridors.

Councilmember Mark Hill reported the following:

Woven Clinic: Woven Health Clinic appreciates the funding they received this year. They just held their annual fundraiser on October 21st and raised a whopping one hundred thousand dollars. They also held a vaccine event in early October and vaccinated 150 people. Overall, the patient's physical health and chronic diseases are improving over the past two years. There are two exceptions however, they're seeing more diagnosis for breast cancer and an increase in depression and anxiety.

Mayor Pro Tem Biju Mathew reported the following:

Metrocrest Services: Metrocrest Service held their first Hidden Heroes Luncheon on November 1st. The goal was to raise twenty thousand dollars, they exceeded the goal. October 2021 - September 2022 updates on the Metrocrest Services provided to the City of Coppell residents: 507 residents visited the food pantry 1621 times, approximately 74,912 pounds equaling about 62,927 meals were provided 410 meals were delivered to the seniors, 88 residents utilized the employment service to acquire a new job, 159 residents received emergency rent and utility assistance. Coppell families participated in the Sack Summer Hunger program and Thanksgiving Food distribution and holiday gift store. They are very appreciative of our family members volunteering at their Food Pantry site and they are still looking for volunteers for the upcoming holiday season. Visit the website metrocrestservices.org to register to volunteer.

15. Public Service Announcements concerning items of community interest with no Council action or deliberation permitted.

Mayor Wes Mays announced Friday is Veterans Day. The Veterans Day event will be held at the senior center at 11:30 a.m. The public is welcome to attend.

Work Session (Open to the Public) 1st Floor Conference Room

Mayor Wes Mays recessed the Regular Session 8:20 p.m. and reconvened into the Work Session at 8:22 p.m.

Items C and D were discussed under Work Session.

Mayor Wes Mays adjourned the Work Session 9:17 p.m. and reconvened into the Regular Session at 9:18 p.m.

16. Necessary Action from Executive Session

There was no action resulting from Executive Session.

17. Adjournment

There being no further business before the City Council, the meeting was adjourned at 9:18 p.m.

Wes Mays, Mayor

ATTEST:

Sara Egan, Deputy City Secretary