



## Minutes

### Animal Services Advisory and Appeals Board

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Tuesday, November 7, 2023

5:45 PM

821 S. Coppell Rd.

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Rosalba Marin  
Board Chair

Tracy Allard  
Vice Chair

Jennifer Holmes  
Board Member

Patty Weber  
Board Member

Sam Gorgone  
Alternate

Charlene Lovato  
AS Manager

**Notice is hereby given that the Animal Services Advisory Board of the City of Coppell, Texas, met in the Conference Room at 5:45p.m at 821 S.Coppell Road.**

**Regular Session (Open to the Public)**

**1 Call to Order**

**Charlene Lovato, Animal Services Manager, called meeting to order at 5:50pm.**

**Also in attendance were Board members Rosalba Marin, Tracy Allard, Sam Gorgone, Jennifer Holmes, Police Captain Eric Louderback, Animal Services Manager Charlene Lovato and Animal Supervisor Tanesha Riggins.**

**2 Citizens Appearance**

**No citizens signed up to speak.**

**3 Approval of Minutes**

**Board Member Jennifer Holmes made motion to approve the minutes from February 21, 2023. Board Member Sam Gorgone, seconded the motion. The minutes were approved by unanimous vote.**

**Board Member Jennifer Holmes made motion to approve the minutes from August 22, 2023. Sam Gorgone, seconded the motion. The minutes were approved by unanimous vote.**

**4 Managers Update**

**Animal Service Manager Charlene Lovato reviewed the news and statistics for Animal Services. Animal registration numbers are in good standing. Cameras for the shelter were approved and will be installed soon. Animal Services notified residents about the increase in the number of animals being abandoned in Coppell. Animal Services Kennel Technician position is filled. Donation Tree will start after Thanksgiving.**

