



MEMORANDUM

To: Mayor and City Council

From: Steve Shore, Facility Manager
Michael Garza, Director of Public Works

Date: April 22, 2025

Reference: Consider approval for the installation of a new generator and transfer switch at the Coppel Arts Center to our current electric vendor, Nema 3 Electric, Inc.; as budgeted in Facilities Infrastructure Maintenance Fund; in the amount of \$147,392.52; and authorizing the City Manager to sign any necessary documents.

2040: Enhance the Unique 'Community Oasis' Experience

Introduction:

This agenda item is being presented to consider awarding the funding for the installation of a 600 KW generator and a 1600-amp Automatic Transfer Switch (ATS) at the Coppel Arts Center in the amount of \$147,392.52 to Nema 3 Electric, Inc.

Background:

The generator currently installed at the Coppel Arts Center is sized to support life safety systems such as fire alarms, security, and emergency lighting. In the event of a power outage during a performance, the facility would be forced to close—resulting in lost revenue and potentially harming the Arts Center’s reputation in the community.

This proposed upgrade would place the entire Arts Center on generator backup, allowing it to remain operational during power failures. The existing generator from the Arts Center will be repurposed for use at the Cozby Library, eliminating the need to purchase a new unit and helping meet the City’s goal of equipping all public-use buildings with emergency power.

While the purchase of the generator was approved at the May 9, 2023, council meeting, installation was not included in that agenda item due to the long lead time on equipment. Any installation quote at that time would have been unreliable. Council was provided with a projected cost range, and funds were set aside in the Infrastructure Maintenance Fund (IMF) based on that estimate.

Benefit to the Community:

In the event of a power failure, performances and events would be able to continue as normal at the Arts Center. In addition, the Coppell Arts Center could also be used as a warming center or temporary shelter if a community emergency were to arise.

Legal Review:

The Procurement Division has reviewed the documents and determined that this is an appropriate method of contracting with this vendor, as Nema 3 is under a city-wide contract.

Fiscal Impact:

The fiscal impact of the installation is \$147,392.52, as budgeted in Facilities Infrastructure Maintenance Fund.

Recommendation:

The Public Works Department recommends the approval of this contract.