



## MEMORANDUM

**To:** Mayor and City Council

**From:** James Meier, P.E., Assistant Director of Public Works  
Mike Garza, P.E., Director of Public Works

**Date:** February 25, 2024

**Reference:** Consider approval of an Ordinance of the City of Coppel; amending the code of ordinances correcting scrivener errors to ordinance number 2024-1649 which amended Chapter 3, Section 3-1-12 Water Conservation and Drought Contingency Plans; and authorizing the Mayor to sign.

**2040:** Sustainable Government

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### Introduction:

This agenda item is to Consider approval of an Ordinance of the City of Coppel amending Chapter 3, Section 3-1-12 of the Code of Ordinances by correcting scrivener errors to ordinance number 2024-1649 which amended the daily Water Conservation and Drought Contingency Plans

### Background:

City Council approved the Water Conservation and Drought Contingency Plans on July 9, 2024. This amendment corrects clerical and scrivener errors identified after adoption. For example, one threshold incorrectly references Stage 2 when it should refer to Stage 1. Additionally, the word "initiating" was misspelled, along with other minor grammatical errors and clarifications that required correction. However, these amendments do not introduce any structural changes to the plans.

As a reminder, the City's Drought Contingency and Water Conservation Ordinance is designed to encourage water conservation and establish a structured response during drought conditions. The ordinance outlines the plan's goals, defines the triggers (thresholds) for implementing drought responses, and specifies the corresponding response stages. These triggers are based on sustained water usage exceeding designated thresholds, as well as ensuring the continued safe operation of the water system in compliance with TCEQ regulations.

The following table is a simplified breakdown of the watering schedule.

<b>Stage 1 (Year-round)</b>	<b>Stage 2</b>	<b>Stage 3</b>	<b>Stage 4</b>
<b>Voluntary 2 days/week (even/odd)</b> <b>Mandatory 2 days/week May 1 to Sept 30</b>	Mandatory 2 days/week (even/odd)	Mandatory 1 day/week (even/odd)	No Automatic Irrigation
<b>Res. Odd - Wed/Sun</b> <b>Res. Even – Tues/Sat</b> <b>Bus/Comm/City – Fri./Mon</b>	Res. Odd - Wed/Sun Res. Even – Tues/Sat Bus/Comm/City – Fri./Mon	Res. Odd – Wed Res. Even - Tues Bus/Comm/City-Fri	
<b>No automatic irrigation between 9am-6pm year-round</b>	No automatic irrigation between 9am-6pm year-round	No automatic irrigation between 9am-6pm year-round	

**Benefit to the Community:**

The water conservation and drought contingency plans will help us manage our water consumption and operations with long term benefits including water availability, infrastructure longevity, delay the need to increase our water purchase contract obligations, and deferral or elimination of infrastructure improvements required to handle additional volumes.

**Legal Review:**

The City Attorney has reviewed the ordinance.

**Fiscal Impact:**

There is no fiscal impact for this agenda item.

**Recommendation:**

The Public Works Department recommends approval of this ordinance.